

Central Bedfordshire
Council
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please ask for Mel Peaston, Senior Democratic Services Officer

direct line 0300 300 6076

date 1 September 2009

NOTICE OF MEETING

SOCIAL CARE, HEALTH & HOUSING OVERVIEW & SCRUTINY COMMITTEE

Date & Time

Thursday, 10 September 2009 10.00am

Venue at

**Committee Room 1, Council Offices, High Street North, Dunstable,
Bedfordshire LU6 1LF.**

Jaki Salisbury
Interim Chief Executive

To: The Chairman and Members of the SOCIAL CARE, HEALTH & HOUSING OVERVIEW & SCRUTINY COMMITTEE:

Cllrs Miss A Sparrow (Chairman), A M Turner (Vice-Chairman), Mrs J Freeman, P Freeman, Mrs R B Gammons, Mrs S Goodchild, Ms A M W Graham, J Kane and P Rawcliffe

[Named Substitutes:

R A Baker, Dr R Egan, Mrs D B Gurney, P Hollick and B J Spurr]

All other Members of the Council - on request

**MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THIS
MEETING**

AGENDA

1. **Apologies for Absence**

To receive any apologies for absence and notification of any substitute members.

2. **Minutes**

To approve as a correct record the minutes of the meeting held on 13 August 2009.

3. **Declarations of Interest**

To receive from Members any declarations of interest and the nature thereof in relation to:-

- (a) personal interests in any agenda item
- (b) personal and prejudicial interests in any agenda item
- (c) any political whip in relation to items on the agenda.

4. **Chairman's Announcements and Communications**

To receive any announcements from the Chairman and any matters of communication.

5. **Petitions**

To receive petitions in accordance with the scheme of public participation set out in Annex 2 in Part 4 of the Council's Constitution.

6. **Public Questions, Statements and Deputations**

This is an opportunity for questions, statements and deputations from members of the public in accordance with the Public Participation Procedure set out in section A4 of the Council's Constitution.

7. **Disclosure of Exempt Information**

To consider proposals, if any, to deal with any item likely to involve the disclosure of exempt information as defined in the relevant paragraph(s) of Part 1 of Schedule 12A of the Local Government Act prior to the exclusion of the press and public.

8. **Call-In**

To consider any matter referred to the Committee in relation to the call-in of a decision.

9. **Requested Items**

To consider any items referred to the Committee at the request of a Member under Procedure Rule 3.1 of Part D2 of the Constitution.

10. **Bedfordshire Local Involvement Network (LINK) Update**

The Committee will receive an update from Bedfordshire LINK on local health matters influencing LINK activity as defined by the Health and Social Care Act 2001.

11. **Update on the Recovery and Improvement of Adult Social Care Services**

The Committee will receive a progress report on the Adult Social Care Recovery and Improvement Plan enabling Members to comment on and monitor the progress of actions contained in the Plan.

12. **Quarter 1 Budget and Performance Information**

The Committee will receive Budget and Performance Information for the Social Care, Health and Housing Directorate in relation to Quarter 1.

13. **Key Pressures Affecting NHS Bedfordshire**

The Committee will receive an overview presentation from Andrew Morgan, Chief Executive NHS Bedfordshire.

14. **Consultation Feedback - Homelessness Event**

The Committee will receive feedback from the stakeholder event held on 27 July 2009.

15. **Directorate Overview: Safeguarding Vulnerable Adults**

The Committee will receive an outline presentation focusing on Central Bedfordshire Council's approach to providing a safeguarding service for adults in need of such support.

16. **Revised Work Programme**

The Committee will consider the revised programme of items for 2009/2010.

17. **Executive's Forward Plan of Key Decisions**

The Committee will consider the Executive's Forward Plan of Key Decisions for the period starting 1 September 2009.

18. **Date of Next Meeting**

The next meeting of the Committee will be held on 15 October 2009 (revised from the previous date of 8 October) at the Council Offices, High Street North, **Dunstable** starting at 10.00am.

CENTRAL BEDFORDSHIRE COUNCIL

At a meeting of the **SOCIAL CARE, HEALTH & HOUSING OVERVIEW & SCRUTINY COMMITTEE** held in on Thursday, 13 August 2009

PRESENT

Cllr Miss A Sparrow (Chairman)
Cllr A M Turner (Vice-Chairman)

Cllrs Mrs J Freeman
P Freeman
Mrs R B Gammons

Cllrs Mrs S Goodchild
J Kane
P Rawcliffe

Apologies for Absence: Cllrs Ms A M W Graham
Mrs J Ogley

Members in Attendance: Cllrs D Bowater
Mrs R J Drinkwater
Mrs C Hegley,
R A Baker

Officers in Attendance: Nick Costin – Head Private Sector Housing
Mr D Jones – Assistant Director,
Commissioning
Mr J Partridge – Overview & Scrutiny Officer
Ms M Peaston – Senior Democratic Services
Officer
Miss C Powell – Overview and Scrutiny Officer
Mr E Thompson – Assistant Director, Adult
Social Care

SCHHOSC/08/15 Apologies for Absence

Apologies for absence were received from Julie Ogley, Director of Social Care Health and Housing and late apologies were received from Councillor Alison Graham.

SCHHOSC/08/16 Minutes

The minutes of the meeting held on 16 July 2009 were approved as a correct record subject to the addition of Councillor Bowater, Assistant Portfolio Holder for Health and Social Care, to the list of members present.

SCHHOSC/08/17 Declarations of Interest

There were no declarations of interest.

SCHHOSC/08/18 **Chairman's Announcements and Communications**

The Chairman presented a number of matters of communication, as follows:

- An article about the Council's Director of Social Care Health and Housing had been included in the LINK newsletter for July. The newsletter could be accessed at <http://www.bedfordshirelink.org.uk/BedsLINK/KMS/news.aspx>.
- The East of England Scrutiny Committee minutes had been sent to all the members of the Committee. Bob Smith from LINK asked to be added to the mailing list.
- Bedfordshire NHS's IVF Policy was circulated electronically by David Levitt at the request of the Chairman
- There would be an item on every future agenda for LINK to update the Committee. The Chairman had previously invited Bob Smith from LINK to provide an update on Bedfordshire LINK activity and he had circulated a brief written report at the meeting advising on various internal matters.

SCHHOSC/08/19 **Public Questions, Statements and Deputations**

There were no public questions, statements or deputations.

SCHHOSC/08/20 **Disclosure of Exempt Information**

There were no matters for consideration which might contain exempt information.

SCHHOSC/08/21 **Call-in**

There were no matters of call-in.

SCHHOSC/08/22 **Empty Dwellings Management Orders (EDMOs)**

The Committee received a report of the Head of Private Sector Housing which proposed the use of enforcement powers available to the Council in respect of problematic long term empty private sector homes in the Council's area. The Committee were informed that the Housing Act 2004 contains provisions about the occupation of privately owned empty homes. The device for securing occupation of empty homes is known as an Empty Dwelling Management Order (EDMO). Once the legislation has been commenced, an Empty Dwelling Management Order would enable the Council, in the circumstances discussed in the report, to take management control of a dwelling in order to secure occupation of it. The legislation is intended to operate alongside existing Council procedures for securing occupation of empty homes. In this instance it would offer an alternative to enforcement action under other legislation.

In particular the report recommended the forming of a partnership with Pathmeads Housing Association. This would enable the Council to use Pathmeads' expertise to manage any properties that were brought back into occupation through the use of Empty Dwelling Management Orders (EDMOs).

In response to questions the Committee was advised that Pathmeads Housing Association was developing experience of operating EDMOs and was already doing so locally in Luton and East Hertfordshire. A regional office was being planned in this area. However, it would be possible to pull away from the partnership approach with Pathmeads if it proved unsatisfactory. The Committee was keen that the market should be tested for other social housing providers in relation to this future role.

The Committee heard that a EDMO must contain a management scheme setting out how the Council will carry out its duties and how it will account for monies spent and collected on an empty property. The Committee heard that the legalisation stipulates the Council must keep full accounts of income and expenditure and anyone with a relevant interest in the dwelling should have reasonable access to inspect them.

Members considered the report which provided comparative figures for the growing trend of long term empty private sector properties. This currently stood at 1500 home recorded as empty in the last 6 months and of these 1500, 450 have been empty for the past two years. The Committee were informed that these types of figures conflict with the demand for properties within the MKSM growth area. Empty Homes also contributed to the blight of areas through their unsightliness, health and safety issues which lead to anti-social behaviour.

A question was asked regarding the next steps after the 7-year term which was the longest period that an EDMO was permitted to run. Members noted that the legislation was new and there had not yet been an EDMO in place for the maximum period of 7 years.

After the maximum 7 year period, the Council has no actual powers to maintain the tenancy. The Council will, however, discuss with the tenant in good time, options available to them. This might mean commencing a new tenancy in a different property or re-instating the tenancy at the current property. It was hoped that as a tenancy would have been in existence for some time at the conclusion of 7 years that either the tenancy would continue, or the owner of the property would take steps to use or dispose of the property.

Comments were made welcoming the approach of using EDMOs. The point was made that if the number of problematic long-term empty dwellings increased year on year, this would need to be managed and resources allocated accordingly.

Members discussed the specific properties detailed in the report and noted that due to the very recent death of the owner, one of those which had been identified as suitable for an EDMO could no longer be considered at this time.

A request was made that people living at neighbouring properties to those identified for an EDMO, and also those who had anticipated that action would be taken where the EDMO could no longer be pursued, be informed of the current position. The officers confirmed that this would be done.

The Committee was advised of two properties which had been empty for a long period and which were owned by Cranfield University. The officers indicated that they would investigate whether the powers to use an EDMO were available for a university-owned dwelling, as public bodies were exempt from the legislation.

RECOMMENDED TO THE EXECUTIVE:-

1. **that the Executive be asked to extend the Empty Homes Policy and Protocol, previously adopted by South Bedfordshire District Council, to apply to all of the Central Bedfordshire Council area; and that in particular:-**
 - a. **the Executive include a suitable definition of the scoring criteria assigned to the categorisation of an Empty Dwelling when identifying classifying and attributing an Empty Dwelling Management Order (EDMO)**
 - b. **the Executive approves the general use of Empty Dwelling Management Orders (EDMOs) where the homes blight neighbourhoods and meet the selection criteria set out at Appendix B, page 3 of the submitted report;**
 - c. **the Executive approves the use of selection criteria set out in Appendix B of the submitted report to identify properties in the area suitable for Empty Dwellings Management Orders or where appropriate, Compulsory Purchase;**
 - d. **that the Executive approves the progression of Empty Dwelling Management Orders in respect of three properties previously identified to South Bedfordshire District Council Executive in 2008 in order to develop a reliable process for the use of EDMOs;**
2. **that the Executive be asked to recommend to Council the signing of the Pathmeads Framework Agreement, to provide management services for the Council in respect of 3 named properties which are brought back into occupation through the use of EDMOs, and that the officers additionally further test the market in respect of social housing providers to carry out this future role.**

RESOLVED:-

1. that the Committee receives and agrees the Executive's definition of the scoring criteria assigned to the categorisation of an Empty Dwelling when the Council identify, classify and attribute an Empty Dwelling Management Order (EDMO)
2. that the Committee notes that lessons learned from progressing three initial Empty Dwelling Management Orders will be incorporated within Central Bedfordshire Council's Empty Homes Strategy, to be presented to this Committee for overview consideration in the spring of 2010.

SCHHOSC/08/23 **Substantial Variations and Developments of Health Services**

The Committee received a report of the Overview and Scrutiny Officer in relation to the requirement that NHS bodies consult the Committee on proposals for substantial variations or developments to health services in the area. Members noted that the term "substantial" required clarification and it was proposed that officers of this Council, Bedford Borough Council and Luton Borough Council work with NHS Bedfordshire to develop a protocol acceptable to all parties in respect of health matters falling within their individual geographical boundaries so that there was a definition and clear understanding of the term.

A report would be brought back to the Committee setting out the proposed protocol at a later date. A comment was made by David Levitt, NHS Bedfordshire who was present at the meeting that clarity across the area would be welcomed.

RESOLVED:-

1. that the Social Care, Health and Housing Overview and Scrutiny Committee note the contents of this report for information;
2. that the Social Care, Health and Housing Overview and Scrutiny Committee note the framework for discussion with the local NHS bodies and the Local Involvement Network (LINK) to assist in reaching agreement on what constitutes "substantial" in the local context and how such consultation should be carried out.
3. to note that a report on the proposed new protocol would be brought to a future meeting of the Committee.

SCHHOSC/08/24 **Review of the Committee's Work Programme**

The Committee received a report providing information on the key strategic plans and priorities originating from the Social Care Health and Housing Directorate and NHS Bedfordshire. These were set out at Appendices 1-3 of the report. Members discussed at which meetings they wished to consider each matter.

It was noted that the following matters would be brought to the September meeting:-

- LINK Update
- Key pressures affecting NHS Bedfordshire
- Quarter 1 Budget and Performance Information
- Directorate Overview: Safeguarding Vulnerable Adults
- Consultation Feedback: Homelessness Event
- Update of Adult Social Care Improvement Plan
- Revised Work Programme
- Executive Forward Plan

Members agreed that David Levitt be asked to circulate NHS Bedfordshire's response to the National Audit Office's Report, "Services for people with rheumatoid arthritis" by email. Members asked that the response address the provision of services for those affected by rheumatoid arthritis as well as the action GPs were taking.

- Private Sector Housing Renewal Strategy – the Committee would decide at the October meeting whether a Task Group should be set up to work on this matter
- Performance Report Quarter 2

Members noted that item 15 on the Work Programme, Annual Health Check, would be the subject of a short report to the Committee in either October or November 2009.

A comment was made that it would be helpful to Committee members to see some of the facilities which were the subject of Committee discussion, for example the re-ablement service and sheltered accommodation. Whilst they recognised that it was not appropriate for very large groups to visit residents in their home, Members welcomed any opportunity for a visit.

A discussion took place regarding a seminar on Personal Social Care. It was noted that this was a very complicated field and should therefore be afforded sufficient time for Members to develop their knowledge. A suggestion that a seminar to include a working lunch could be held following the October meeting of the Committee was welcomed.

Members noted that the Executive would be receiving a presentation on the Government Green Paper on costs for social care at its meeting on 13 October 2009, and members of the Social Care Health and Housing Overview and Scrutiny Committee were welcome to attend.

Members were also welcome to attend a seminar run by the Director of Social Care, Health and Housing for officers and partners on this subject on 24 September 2009. The Green Paper and Supporting Documents can be accessed by this link <http://careandsupport.direct.gov.uk/greenpaper/the-green-paper-and-supporting-documents/>

RESOLVED:-

1. that the Work Programme be amended;
2. that members of the Committee be kept informed of any events which fell within the terms of reference of the Committee, and in particular that they be informed of any proposed public consultation on such matters;
3. that item 20 on the Work Programme, Housing Strategy, is referred to the Overview and Scrutiny Management Panel for consideration. As the Local Development Framework (LDF) Task Force established by the Sustainable Communities Overview and Scrutiny Committee is considering aspect of this strategy, the Social Care Health and Housing Overview & Scrutiny Committee might consider joint working with Sustainable Communities Overview and Scrutiny Committee members due to the cross cutting nature of this topic;
4. that opportunities for visits by members of the Committee to sheltered accommodation be scheduled;
5. that a seminar including a working lunch be run immediately after the October meeting of the Committee.

SCHHOSC/08/25 Executive's Forward Plan of Key Decisions

The Executive's Forward Plan of Key Decisions for the period 1 August 2009 to 31 July 2010 was noted.

SCHHOSC/08/26 Date of Next Meeting

The Committee noted that the next meeting would be held on 10 September 2009 at the Council Offices, Dunstable in Committee Room 1 starting at 10.00am.

Date
Chairman

(Note: The meeting commenced at 10.00 a.m. and concluded at 11.35 a.m.)

Meeting: Social Care Health and Housing Overview & Scrutiny Committee

Date: 10 September 2009

Subject: Bedfordshire Local Involvement Network (LINK) Update

Report of: Bedfordshire LINK

Summary: The report provides Members with an update from Bedfordshire LINK, highlighting local health matters influencing LINK activity as defined by the Health and Social Care Act 2001.

Contact: Bob Smith, Interim Vice Chairman and Finance Officer, Bedfordshire LINK.

Public/Exempt: Public

Wards Affected: All

Function of: n/a

Key Decision n/a

Reason for urgency/ Exemption from call-in (if appropriate) n/a

RECOMMENDATION:

- 1. That the Social Care Health and Housing Overview & Scrutiny Committee note the contents of this report for information.**

Reason for Recommendation: So that Members of Joint Health & Housing Overview & Scrutiny Committee are aware of the work undertaken by Bedfordshire LINK.

Current LINK Activity

1. None of the Working Groups have met during August. However, all are scheduled to meet in September.
2. Contact has been made with the Director of East of England's (EoE) Specialist Commissioning Group. He is keen to give a presentation to the EoE LINKs Regional Network (made up of 9 LINK organisations) in October 2009. The SCG have a budget of approximately £700m that represents 10% of total NHS healthcare spend in this region.

3. The next meeting of the EoE LINks Regional Network is on 21 September 2009. One of the key issues is with regard to hospital Discharge Planning of cross boarder patients. The integration of health and social care is a challenge in such cases.
4. On 23 August there was another LINks Network group workshop that included LINks from Luton, Bedfordshire, Hertfordshire, Oxfordshire and Northamptonshire. Again one of the concerns was with Discharge Planning of cross boarder patients

CORPORATE IMPLICATIONS
<p>Council Priorities: n/a</p> <p>Financial: n/a</p> <p>Legal: n/a</p> <p>Risk Management: n/a</p> <p>Staffing (including Trades Unions): n/a</p> <p>Equalities/Human Rights: n/a</p> <p>Community Development/Safety: n/a</p> <p>Sustainability: n/a</p>

Meeting: Social Care Health & Housing Overview & Scrutiny Committee

Date: 10 September 2009

Subject: The Recovery and Improvement of Adult Social Care services

Report of: Portfolio Holder for Adult Social Care and Health

Summary: This report was received at the Executive Meeting on the 18th August 2009. The report will inform Members of the measures being taken to address the delivery of adult social care services within Central Bedfordshire.

Contact Officer: Director of Social Care, Health and Housing

Public/Exempt: Public

Wards Affected: All

Function of: Executive

Key Decision Yes

Reason for urgency/ Exemption from call-in (if appropriate) This decision is urgent because it is necessary for the Council to take immediate steps to put in place the Recovery and Improvement Programme and governance arrangements necessary to secure the delivery of adult social care services within Central Bedfordshire.

RECOMMENDATION:

- 1. That the Social Care Health and Housing Overview & Scrutiny Committee note the contents of this report for information.**
- 2. That the Social Care Health and Housing Overview & Scrutiny Committee note the recommendations forwarded to the Executive**
- 3. That the Social Care Health and Housing Overview & Scrutiny Committee note the Corporate Implications recorded in the appended report.**

Reason for Recommendation: So that Members of the Committee are aware of the Council's obligation to meet its statutory duties in respect of vulnerable adults and older people through its delivery of adult social care services

Meeting: Executive
Date: 18 August 2009
Subject: The Recovery and Improvement of Adult Social Care services

Report of: Portfolio Holder for Adult Social Care and Health

Summary: The report proposes that Executive endorse the draft Recovery and Improvement Programme approach and Governance arrangements to secure the delivery of adult social care services within Central Bedfordshire. The draft programme will need to be discussed and agreed with the Care Quality Commission (CQC) and may be amended following the national reporting by CQC in November of adult social care performance for 2008/09.

Advising Officer: Director of Social Care, Health and Housing

Contact Officer: As above

Public/Exempt: Public

Wards Affected: All

Function of: Executive

Key Decision Yes

Reason for urgency/
exemption from call-in
(if appropriate) This decision is urgent because it is necessary for the Council to take immediate steps to put in place the Improvement Programme and governance arrangements necessary to secure the delivery of adult social care services within Central Bedfordshire.

RECOMMENDATIONS:

1. that the Executive endorse the draft Recovery and Improvement Programme approach, and notes that:
 - (a) The Recovery and Improvement Programme will be considered by CQC at the September Business Meeting.
 - (b) The Recovery and Improvement Programme may require amendment following the CQC national reporting of 2008/09 adult social care performance.
2. the proposal to establish an Officer Recovery Programme Board, to be chaired by the Chief Executive, be noted.
3. A Member Reference Group of the Executive, as outlined in paragraph 9 of this report, be established to oversee and monitor the delivery of the

Programme for the recovery and Improvement of Adult Social Care Services and to make recommendations to the Executive thereon, as appropriate.	
<i>Reason for Recommendations:</i>	<i>To ensure that the Council meets its statutory duties in respect of vulnerable adults and older people through its delivery of adult social care services.</i>

1. Background

- 1.1. Adult Social Care Services transferred to Central Bedfordshire Council for delivery on 1st April 2009. The Council is responsible for assessing the care needs of the most vulnerable groups within our community, for instance: adults with: disabilities, mental health needs, learning disabilities, drug and alcohol problems, older people, and carers and then arranging for care to be provided through the Council's direct services or independent providers.
- 1.2. The performance of a Council's adult social services is assessed by the regulator, the Care Quality Commission (CQC), formerly known as the Care Services Commission Inspectorate (CSCI). Bedfordshire County Council's performance for 2007/08 was judged as 1 * out of a possible 3 * with a judgement of "**adequate delivery of outcomes and uncertain capacity to improve**". This was in part due to a Safeguarding Adults Inspection in May 2008 that had resulted in an "adequate" with "uncertain" prospects for improvement score.
- 1.3. However, the regulator also had other concerns including the outcomes for all customer groupings, the partnership arrangements that were resulting in limited options for customers, the strategic leadership and also the operational framework for delivering adult social care services. This was detailed within the Annual Performance Assessment letter sent on 27th October 2008.
- 1.4. Business meetings with CSCI took place with the County Council throughout 2008/09 with the regular submission of data/reports describing the Council's progress against the Action Plans arising out of the Safeguarding Inspection and the Annual Performance Assessment letter and CSCI continued its inspection and regulation of care services within Bedfordshire.
- 1.5. The final commentary on 2008/09 performance was provided by the new unitaries in the Self Assessment Survey in May 2010 and this is taken account of at the Annual Review Meeting which took place in early June 2009. Central Bedfordshire will receive a commentary on the County Council's Adult Social Care performance for 2008/09 in November 2009 rather than a formal assessment as Bedfordshire County Council no longer exists. This will be reported to the December meeting of Executive.

2. Context

- 2.1 The Council's Director of Social Care, Health and Housing and her management team worked with colleagues in Bedfordshire County Council and Bedford Borough Council to ensure a smooth transition from the County to Central Bedfordshire and this was successfully achieved with a minimum amount of disruption for customers.
- 2.2 In preparation for the transfer of responsibilities it became clear that the concerns of the regulator were real and some immediate actions were undertaken to assess the actual performance of adult social care services:
- a strategic management review of adult social care services was commissioned;
 - diagnostic work by the Care Services Efficiency Delivery Programme (from the Department of Health's Care Services Division), and
 - further work to determine the robustness of the budget. The Budget Monitoring report later on this agenda highlights the budget challenges identified to date.

In addition there were two externally funded commissions:

- a review of the delivery of mental health services by the Bedfordshire and Luton Partnership Trust, and,
- the development of a Workforce Strategy.

These two areas of work cover both Central Bedfordshire and Bedford Borough.

Staff have also been encouraged to participate fully in regional activities funded through the Joint Improvement Partnership making use of Regional Improvement and Efficiency Programme funding.

- 2.3 The outcome of the above work has led the Director of Social Care, Health and Housing and her management team to the conclusion that performance is actually below that which could have reasonably have been expected given the performance rating for the County's service. It is not possible to evidence that improvements to outcomes for local people have been made in 2008/09. The progress made following the "Safeguarding Inspection" in May 2008 had been limited.

It is necessary for the Council to take immediate steps to begin to the deliver the improvements required ahead of the Care Quality Commission's national commentary in November 2009.

3. Recovery and Improvement Programme

- 3.1 The Council is ambitious for the residents of Central Bedfordshire and has already identified supporting and caring for its ageing population as a key priority. In recognising this ambition it is necessary that the Council very quickly addresses the challenges within its adult social care services.
- 3.2 The scale of improvement required is challenging as is the implementation of the care transformation agenda. It is proposed that the Council distinguishes between recovery action, that is, actions taken in the areas of key concern that move the Council forward to the point, where, improvement work continues which is performance managed by the usual management functions, and thus, out of recovery.

For instance, ensuring that vulnerable adults and older people are adequately safeguarded is a key concern.

The areas for immediate recovery are:

- Establish and embed the strategic leadership for adult safeguarding
 - Establish and demonstrate effective management of safeguarding interventions
 - Establish a sufficiently experienced Adult Safeguarding Team
 - Evidence impact and outcomes for people of safeguarding interventions
- 3.3 These areas are supported by actions with delivery targets and following satisfactory completion would transfer to the Directorate's Performance Board for continuing oversight. It is recognised that at the point of transfer areas of key concern will be out of recovery but not performing strongly and that this continuing improvement is the responsibility of the Directorate, and its partners, to deliver.

4. Delivering Recovery and Improvement

4.1 External support

The scale and duration of the recovery and improvement journey for adult social care is challenging. The Council is regarded as a "Priority" Council by the department of Health and Government Office and as such will receive access to funded support and expertise. Discussions continue to take place about using this support to most effect. For instance, it is currently planned to secure support to deliver a coherent costed learning disability strategy in light of the transfer to the Council of NHS Bedfordshire's Learning Disability Commissioning budget. It is likely that support will be provided in the areas of: commissioning, contract management, mental health services, re-ablement services (rehabilitation and intermediate care) and business process re engineering.

4.2 **Internal support**

The adult social care service requires additional, dedicated support to facilitate the recovery activity. Action is underway to bring together a time limited Recovery and Improvement Support Team comprising of officers with: human resources; finance; performance and contracts expertise. This will enable managers and staff to continue to focus on transformation and improvement work whilst system and process blockages are addressed.

The Recovery and Improvement Support Team's work will be reported to the Recovery Programme Board and it is intended to seek current employees who following this change management experience will assist the wider Council in its transformation journey.

5. **Governance Arrangements**

5.1 The Directorate will meet monthly with the **Care Quality Commission** with the next meeting arranged for the 16th September. This meeting will also be attended by colleagues from the Government Office, and when appropriate, colleagues from the Care Services Efficiency Delivery Programme, and will closely monitor the recovery and improvement progress made.

5.2 The Directorate will continue to report to the **Social Care, Health and Housing Overview and Scrutiny Panel** within the corporate performance monitoring framework.

5.3 The Council recognises the importance of its adult social care services and so in addition to the above means of performance monitoring is proposing to establish bespoke governance arrangements to secure the delivery of the recovery of adult social care services in Central Bedfordshire.

5.4 **Recovery Programme Board**

It is proposed that a Recovery Programme Board is chaired by the Chief Executive comprising of: Director of Social Care, Health and Housing; Director of Corporate Resources; Director of Business Transformation, and, the Assistant Directors of the Social Care, Health and Housing Directorate. Other officers would be involved as appropriate. It is apparent that the support and involvement of the whole Council is required to deliver the improvements to adult social care services and that it is not solely the responsibility of the Social Care, Health and Housing Directorate.

5.5 The Recovery Programme Board would meet monthly with the first meeting in August and would oversee the delivery of the Recovery Programme Plan and determine when areas of concern had been adequately addressed and thus able to move out of recovery.

5.6 It is proposed that the Recovery Programme Board, through the Chief Executive and Director of Social Care, Health and Housing will report to a Member Reference Group.

5.7 Members Reference Group

It is proposed that a Members Reference Group of the Executive comprising the Leader, Deputy Leader, Portfolio Holder for Adult Social care and Health and the Portfolio Holder for Corporate Resources be established to oversee and monitor the delivery of the recovery programme. Other members could be invited to attend meetings as appropriate. It is not intended that formal decision making powers be delegated to the Group but that it would make recommendations to the Executive, as appropriate. It is further suggested that the Members Reference Group meets bi-monthly.

6. Conclusion and Next Steps

- 6.1 The Council’s adult social care services face a very significant journey over the coming months and years and recovery needs to be addressed to enable the challenging improvement agenda to be delivered whilst preparing for the transformation of adult social care.
- 6.2 The Council’s staff, partners and key stakeholders see the establishing of Central Bedfordshire Council as a new start and a great opportunity to ensure that the improvements to outcomes are delivered for the vulnerable members of the community.

CORPORATE IMPLICATIONS

Council Priorities:

- To support and care for our ageing population
- To promote healthier lifestyles
- To create safer communities

Financial:

Further work is being undertaken on determining the adult social care budgets as referred to in the Budget Monitoring Report on the Executive agenda.

Legal:

None as a result of this report.

Risk Management:

The Council’s overall reputation and performance assessment would be at risk if it is not aware of the challenges presented by the performance of its adult social care services.

Staffing (including Trades Unions):

None

Equalities/Human Rights:

None

Community Safety:

None

Sustainability:

None

Appendices:

Appendix A – Draft Recovery Programme Plan

Background Papers

Performance Summary Report of 2007/08 Annual Performance Assessment of Social Care Services for Adults Services for Bedfordshire County Council

Location of papers: Priory House, Chicksands

Meeting: Social Care Health & Housing Overview and Scrutiny Committee
Date: 10 September 2009
Subject: Quarter 1 Performance Report
Report of: Director of Social Care, Health & Housing
Summary: The report highlights the Quarter 1 performance for the Department

Contact Officer: Ian Porter, AD Policy, Partnerships & Performance
Public/Exempt: Public
Wards Affected: All
Function of: Council

RECOMMENDATIONS:

1. that the Committee notes and considers this report
2. that the Committee considers any issues from this report that could form part of their work programme

Introduction

1. The Council's framework for performance management supports the delivery of CBC's priorities.
2. The Directorate now has monthly performance reporting in place. Those indicators that the Director has identified as 'critical' now form the quarterly corporate performance suite – included at Appendix A.

Quarter 1 – Key Messages

3. For the first quarter of 2009/10 there have been difficulties (linked to the nature of many of the new measures) in collecting national indicator data. This is a consistent issue across the 3 other new District based Unitary Councils and no Quarter 1 Performance Reports have been produced so far by these Councils. In fact Cheshire East Council's first Performance Report will be a mid-year report in November.

4. Consequently, there are several indicators contained within this report where performance information is not yet available.

Work is ongoing within directorates to ensure this is addressed for Quarter 2.

This is particularly relevant with the LAA reporting and the aim is to report the Quarter 1 performance to the LSP Board on 22 September.

Conclusion and Next Steps

5. This is the first Quarterly Performance Report for Central Bedfordshire Council.
6. The Committee is asked to note and consider this report.
7. The Committee considers any issues from this report that could form part of their work programme.

CORPORATE IMPLICATIONS

Council Priorities:

The Quarterly Performance Report underpins the delivery of the Council's Priorities

Financial:

None

Legal:

None

Risk Management:

None

Staffing (including Trades Unions):

None

Equalities/Human Rights:

None

Community Safety:

None













Sustainability:

None

Appendices:

Appendix A – (Quarter 1 Performance Report)

Key to Performance Judgement

	Cannot judge performance
	Improving and target level reached
	Improving and target on track - Monitor
	Improving but off target - Caution
	Same and target level reached
	Same and target on track - Monitor
	Same but off target - Caution
	Declining but Target level reached
	Declining but target on track - Monitor
	Declining and off target - Caution
	If unable to compare previous year e.g. new indicator but Quarterly target has been met
	If unable to compare previous year e.g. new indicator but Quarterly target not met
<p>Note: Where performance judgement symbols are not printed in colour G denotes Green symbol, A denotes Amber and R denotes Red.</p>	

Social Care, Health & Housing

Director : Julie Ogley

Portfolio Holder Social Care and Health - Cllr Carole Hegley
Portfolio Holder Housing - Cllr Rita Drinkwater

Indicators	Linked to LAA	Unit	Good is	Outturn 08/09	Quarter 1 June 09	Quarter 2 Sept 09	Quarter 3 Dec 09	Quarter 4 March 10	Year to Date	Performance Judgement (Q compared with Q)	Target 09/10
NI 125 - achieving independence through rehabilitation/intermediate care	NO	%	High	74.0%	ND	-	-	-	ND	-	N/A
NI 130 - Clients receiving Self Directed Support	YES	%	High	9.6%	10.3%	-	-	-	10.3%	Off track	18.0%
Number of clients/carers with Direct Payments	NO	No.	High	635	691	-	-	-	691	Off track	1200
Number of clients/carers with Individual Budgets	NO	No.	High	NEW	0	-	-	-	NEW	-	
NI 132 - Timeliness of social care assessment (all adults)	NO	%	High	91.7%	89.1%	-	-	-	89.1%	Monitor	92%
NI 135 - Carers receiving needs assessment or review and a specific carer's service, or advice & information	YES	%	High	23.8%	18.8%	-	-	-	18.8%	Off track	30%
Number of Carers included in NI 135	NO	No.	High	1,377	1115	-	-	-	1115	-	NT
NI 136 - People supported to live independently (per 100,000 population)	NO	No.	High	2835.20	3201.5	-	-	-	3201.5	Monitor	3205
NI 145 - Adults (Learning Disabilities) in settled accommodation	NO	%	High	60.2%	59.7%	-	-	-	59.7%	Monitor	65.0%
NI 146 - Adults (Learning Disabilities) in paid employment	NO	%	High	0.9%	1.1%	-	-	-	1.1%	Off track	4.0%

Social Care, Health & Housing

Director : Julie Ogley

Indicators	Full commentary
NI 125 - achieving independence through rehabilitation/intermediate care	Data not recorded on local (Swift) system. Performance Team to liaise with regional contacts to establish how data is collected in other areas. Update 30/07/09 - early feedback confirms that it is local staffing arrangements, and recording practice, rather than data system that is critical to monitoring this indicator. Need to identify local team responsible for rehabilitation and ensure that relevant activities are identified and recorded.
NI 130 - Clients receiving Self Directed Support	An ambitious target was set as part of Local Area Agreement. Previous attainment was below expectations so we have started from a very low baseline. Some progress has been made with Direct Payments but is slow at this stage until full action plan for Personalisation has been implemented. The Management Team and Interim Project Board have agreed a series of practical steps including profiled team targets and a focus on support planning. There are milestones attached to each of these actions. Action to accelerate the implementation of the Personalisation project plan is currently in hand with an expectation that significant progress will take-off from Sept 09.
Number of clients/carers with Direct Payments	See NI 130
Number of clients/carers with Individual Budgets	See NI 130
NI 132 - Timeliness of social care assessment (all adults)	To be established. Recording delays had been suggested but this is unlikely to impact on indication of timeliness. A new reporting format has been requested to provide a clearer indication of inconsistency between teams and enable corrective action to be taken. Ongoing activity to be routinely monitored by Team Managers through Swipe.
NI 135 - Carers receiving needs assessment or review and a specific carer's service, or advice & information	Recording has been identified as an area for attention. This was due to omissions in data entry due to a combination of changing work processes and locum staff remaining unfamiliar with recording practice following Swift Training. There have also been documentation issues with the Business Services Unit and clarity over what classes as a Carers Service. Free up Senior Practitioner time to enable them to better support new staff or established staff that are not yet familiar with appropriate recording practice. Time requirement has been estimated at 30 minutes per team to outline process for recording needs and the carers participation in assessments. Further improvement possible if Social Workers also review previous assessments and associated documentation.
Number of Carers included in NI 135	See NI 135
NI 136 - People supported to live independently (per 100,000 population)	June Performance is in line with target. Targets for individual service areas needs to be identified from management team discussion, significantly higher numbers are unlikely due to budget implications. Potential for living independently should be the first option except for clients whose high end needs mean that more specialist care is appropriate. Grant Funded Services are also counted in this indicator, the ability to update in year would enhance accuracy.
NI 145 - Adults (Learning Disabilities) in settled accommodation	The service approach ensures that the opportunity for a tenancy is offered in the first instance as part of the care management process. As an example, 25 transitions cases have transferred to Learning Disability team since 07/04/08, of those, 11 have been assessed as having high end physical/behavioural complex needs (as such, assessed as needing specialist/residential support) 3 have been supported to take up their own tenancy since leaving education and 11 have continued to be supported at home.
NI 146 - Adults (Learning Disabilities) in paid employment	Year starts from low baseline. There have been historic difficulties in fully identifying learning disabled clients in employment outside the care management system. Information on SWIFT continues to be cleansed and appointment of Interim Project Manager will assist with accurate collation of data. Offer training/work opportunities to all customers with Learning Disabilities in receipt of Care Management to identify potential for progressing into employment.

NT = No Target, ND = Not Due, NR = Not Recorded
N/A = Not Available, NEW = New Indicator

Social Care, Health & Housing

Director : Julie Ogley

Portfolio Holder Social Care and Health - Cllr Carole Hegley
Portfolio Holder Housing - Cllr Rita Drinkwater

Indicators	Linked to LAA	Unit	Good is	Outturn 08/09	Quarter 1 June 09	Quarter 2 Sept 09	Quarter 3 Dec 09	Quarter 4 March 10	Year to Date	Performance Judgement (Q compared with Q)	Target 09/10
NI 149 - Adults (Mental Health) in settled accommodation	NO	%	High	54.94%	N/A	-	-	-	N/A	-	N/A
NI 150 - Adults (Mental Health) in employment	NO	%	Low	6.71%	N/A	-	-	-	N/A	-	N/A
C72 - Admissions of supported residents aged 65+ (rolling 12 months)	NO	Per 10,000	Low	98.5	87.3	-	-	-	87.3	Off track	80
Occupational Therapy - Number waiting	NO	No.	Low	NEW	517	-	-	-	517	-	N/A
SOVA Number of current investigations - 2009/10	NO	No.	NEW	NEW	28	-	-	-	28	-	N/A
Average time taken for SOVA investigations (days) - 2009/10	NO	No.	NEW	NEW	53	-	-	-	53	-	N/A
NI 141 - Percentage of vulnerable people achieving independent living	YES	%	High	87.0%	89.5%	-	-	-	89.5%	On track	76.9%
NI 142 - Percentage of vulnerable people who are supported to maintain independent living	YES	%	High	99%	99.5%	-	-	-	99.5%	On track	98.0%
NI 156 - Number of households living in temporary accommodation	NO	No.	Low	47	25	-	-	-	25	On track	50
NI 156 - Number of households living in temporary accommodation (households with dependants / pregnant)	NO	No.	Low	30	11	-	-	-	11	On track	40

Social Care, Health & Housing
Director : Julie Ogley

Indicators	Full commentary
NI 149 - Adults (Mental Health) in settled accommodation	Data not recorded on local (Swift) system hence only available in arrears. Regular reporting process from PCT to be established.
NI 150 - Adults (Mental Health) in employment	Data not recorded on local (Swift) system hence only available in arrears. Regular reporting process from PCT to be established.
C72 - Admissions of supported residents aged 65+ (rolling 12 months)	There are concerns that admissions of supported residents has increased since last reporting period. Continue to engage Managers and Teams in pursuing goal of greater use of community alternatives to residential care. Plan to set targets at individual team level.
Occupational Therapy - Number waiting	Report to be developed. Update 30/07/09 - criteria confirmed and report developed. Will be first published in July report.
SOVA Number of current investigations - 2009/10	Indicator to be agreed and target established.
Average time taken for SOVA investigations (days) - 2009/10	Indicator to be agreed and target established.
NI 141 - Percentage of vulnerable people achieving independent living	Data not available at time of discussions at Departmental Management Team Meeting. The significant actions at this time are to verify that data is being recorded accurately and reliably for Central Bedfordshire.
NI 142 - Percentage of vulnerable people who are supported to maintain independent living	Data not available at time of discussions at Departmental Management Team Meeting. The significant actions at this time are to verify that data is being recorded accurately and reliably for Central Bedfordshire.
NI 156 - Number of households living in temporary accommodation	This figure reported on the specific month end date, irrespective of aggregate data for the quarter. The 09/10 target should be not greater than 40. This will reflect a likely increasing trend in the use of temporary accommodation due to increasing homelessness pressures. Performance is currently strong but under pressure, in terms of the likely out-turn.
NI 156 - Number of households living in temporary accommodation (households with dependants / pregnant)	See above

NT = No Target, ND = Not Due, NR = Not Recorded
N/A = Not Available, NEW = New Indicator

Social Care, Health & Housing

Director : Julie Ogley

Portfolio Holder Social Care and Health - Cllr Carole Hegley
Portfolio Holder Housing - Cllr Rita Drinkwater

Indicators	Linked to LAA	Unit	Good is	Outturn 08/09	Quarter 1 June 09	Quarter 2 Sept 09	Quarter 3 Dec 09	Quarter 4 March 10	Year to Date	Performance Judgement (Q compared with Q)	Target 09/10
NI 158 - Percentage of non-decent homes	NO	%	Low	1.6%	1.5%	-	-	-	1.5%	Monitor	0% Dec 2010
Households successfully obtaining a property of their choice	NO	%	High	NEW	NEW	-	-	-	-	-	N/A
Anti-Social Behaviour activity a) number of cases.	NO	No.	Low	NEW	8	-	-	-	8	-	NT
Anti-Social Behaviour activity b) % of cases	NO	%	High	NEW	100%	-	-	-	100%	On track	75%
% of relevant Adult Social Care staff in post who had training to identify and address risks to adults whose circumstances make them vulnerable	NO	%	High	52%	N/A	-	-	-	N/A	-	80%

Social Care, Health & Housing

Director : Julie Ogley

Indicators	Full commentary
NI 158 - Percentage of non-decent homes	No variance from planned trajectory to December 2010. No actions envisaged.
Households successfully obtaining a property of their choice	For information only. Early indications are that there is strong participation in the Choice Based Lettings Scheme. In the first two bidding cycles, 60 households were re-housed. However, this measure records the success in terms of participation and also meeting the needs of those Households whose Needs we should ideally be meeting.
Anti-Social Behaviour activity a) number of cases.	N/A
Anti-Social Behaviour activity b) % of cases	N/A
% of relevant Adult Social Care staff in post who had training to identify and address risks to adults whose circumstances make them vulnerable	Second draft of workforce strategy received. Further meetings with consultant arranged.

Key to Performance Judgement:

- ▶▶ Cannot judge performance
- ▶ Improving and target level reached
- ▶ Improving and target on track - Monitor
- ▶ Improving but off target - Caution
- ▶ Same and target level reached
- ▶ Same and target on track - Monitor
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- ▶ Declining but Target level reached
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- ▶ If unable to compare previous year e.g. new indicator but Quarterly target has been met
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Meeting: Social Care Health and Housing Overview & Scrutiny Committee

Date: 10 September 2009

Subject: Consultation Feedback: Homelessness Event

Report of: Director of Social Care, Health and Housing

Summary: The report provides Members with information and issues arising from the Council's initial Homelessness Strategy Consultation Event for Stakeholders, held on 27 July 2009.

Contact Officer: Tony Keaveney, Assistant Director Housing Services

Public/Exempt: Public

Wards Affected: All

Function of: n/a

Key Decision n/a

**Reason for urgency/
Exemption from call-
in (if appropriate)** n/a

RECOMMENDATION:

- 1. That the Social Care Health and Housing Overview & Scrutiny Committee note the contents of this report for information.**
- 2. That the Social Care Health and Housing Overview & Scrutiny Committee considers the feedback from its stakeholder partners and provides initial views on the proposed development of the strategy at this consultation stage.**

Reason for Recommendation: So that Members of Joint Health & Housing Overview & Scrutiny Committee can contribute to the development of the Homelessness Strategy throughout each stage of the process.

Introduction

1. Government legislation requires all local authorities (except those who are rated 3 or 4 star) to produce a new homelessness strategy every five years. In doing so, authorities must carry out a review of existing and projected homelessness demand and should consult with a wide range of stakeholders and service users in order to ensure that the new strategy is fit for purpose and will be effective in reducing homelessness and maximising housing opportunities for all its residents.
2. There are two homelessness strategies currently in place, the (former) Mid Bedfordshire strategy from 20xx to 20xx and the (former) South Bedfordshire strategy from 2004 to 2008. This is a critical and well-timed opportunity for the newly formed Central Bedfordshire Council to examine the main issues and actions from both strategies, and to provide a clear and challenging strategy for 2009 - 2013 which encompasses the needs of the area as a whole. The new Homelessness Strategy will also seek to bring together both statutory and voluntary agencies who contribute to the provision of homelessness services in order to deliver a seamless approach for all client groups within the community, especially those who are vulnerable.

Ensuring Effective Consultation

3. Following research into other council's methods of seeking stakeholder and service user views, it was agreed that it would be most effective to hold three separate events or sessions to ensure that participants felt able to speak openly and honestly about their experience of homelessness provision within Central Bedfordshire. The first event would be for statutory and voluntary workers such as CAB representatives, health and social workers, housing staff and charitable organisations. The next event would be for service users only, and it was agreed that an independent body named Understanding Us would be best placed to conduct this event and would ensure open discussion about the Council's strengths and weaknesses. The third aspect of consultation would involve members of the Council, through this Overview and Scrutiny process.

This report is based on the initial findings from the Stakeholder Consultation Event. Information will shortly be available from the Service User event as a separate document.

4. As part of the Stakeholder Event the Council invited those who provide, either directly or indirectly, a frontline service for those in housing need. The event was devised to include a presentation about the current homelessness picture and the visions of the Council to address local demand, a question and answer section using a panel of housing managers, and a series of workshop sessions exploring different aspects of the strategy.

The Homelessness Strategy Consultation Event for Stakeholders

5. The main presentation focused on the key objectives and aims of the new strategy such as strengthening partnerships, maximising housing assets and avoiding homelessness crisis situations. It discussed the achievements of the council in relation to reducing the use of temporary accommodation and an overall reduction in homeless acceptances, but also examined the challenges faced in maximising the supply of housing such as Right to Buy and the effect of the recent recession on house building and development.
6. The Question and Answer session (Appendix A) raised some interesting enquiries about how the new strategy would support vulnerable client groups like those leaving the armed forces, young people and provision of care for rough sleepers. There were also questions about the type and flexibility of support that could be offered to those in housing need. Issues about tenancy sustainment in the private sector were aired by a landlord, and the new Lets Rent scheme was examined in closer detail including the processes that had been drawn up to reduce tenancy failure through behaviour issues or rent arrears.
7. The afternoon workshop sessions (Appendix B) proved to be a very popular part of the day, and there were some common emerging themes from the groups such as;
 - effective inter-agency working
 - greater education and awareness about homelessness for service users and providers alike
 - better consultation with service users
 - provision of floating support services and drop-in outreach sessions
 - training on mental health
 - increasing methods of access to the Council's homelessness service
 - introduction of a housing forum
 - developing a range of quality standards
 - provision of crash-pads for emergency homeless use
 - consulting with diverse client groups
 - providing advice in a variety of formats and languages
 - staff training on equalities
 - tailoring the service to the individual's needs

8. The Council collected feedback evaluation sheets from the event (Appendix C), and found that the attendees had provided very high scores for the day;

Overall rating of the event: 63.6% good, 36.4% very good, 0% fair, 0% poor, 0% very poor

Speakers at the event: 54.5% good, 40.9% very good, 4.5% fair, 0% poor, 0% very poor

Workshop sessions: 54.5% good, 36.4% very good, 9.1% fair, 0% poor, 0% very poor

The comments section was also very positive, with many noting the benefits of meeting other partners involved in housing and homelessness. Other comments included how useful the event was, well-pitched, a valued opportunity, well-planned, excellent and with clear speakers.

Summary and Next Steps

9. Housing staff need to complete their review of the existing homelessness strategies, homelessness demand and existing provision, initial consultation feedback from the stakeholder and service user events, and views from members of the Overview and Scrutiny Committee. This covers the initial stage of the process, and will enable officers to draft a first version of the new Homelessness Strategy incorporating all these essential elements. Members of OSC will be asked to consider the first draft of the Homelessness Strategy.
10. It is important that members own the new strategy and support the actions that will be created from it. It is hoped that members will provide their own views, experience and visions of homelessness demand and service provision within Central Bedfordshire, which will contribute towards the core framework of the new strategy.
11. It is envisaged that a much larger, formal event will take place at the launch of the new Homelessness Strategy in April 2010 and that members, council staff and statutory and voluntary stakeholders will be able to attend the event together to celebrate its publication.

CORPORATE IMPLICATIONS
<p>Council Priorities:</p> <p>Financial: There are no direct financial implications arising from this report</p> <p>Legal: There are no direct legal implications arising from this report.</p> <p>Risk Management: There are no risk management issues arising directly from this report</p>

Staffing (including Trades Unions):

There are no direct staffing implications.

Equalities/Human Rights:

There are no Human rights or equality implications arising directly from this report.

Community Development/Safety:

There are no issues to consider in this report.

Sustainability:

There are no direct implications arising from this report.

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Appendix A: Homelessness Strategy Stakeholder

Consultation Event

Monday 27 July 2009

Question and Answer Session

(TK) Tony Keaveney (HK) Hamid Khan (SG) Sarah Gallacher (MU) Marianne Upton

Q. It is important that there are tenancy sustainment and support packages for vulnerable people i.e. those leaving the armed forces where the suicide rate is 20%. What pathways are in place, and are they the right ones?

A. (TK) We have a Pathways Manager, Patricia Coker, in place to map any blockages in service and determine the best pathways for vulnerable people. We also need to look strategically at this area of work.

(SG) Operationally, the blockages are a lack of supported housing, some work being done with protocols i.e. crime/offenders.

(HK) It is not simply a case of bricks and mortar, it is about having a proper support and care needs assessment done. An example of this is the new Lets Rent scheme and Bromford Support who will be working in partnership together.

(TK) Support should last until the person achieves independence, but resources are finite so we need to ensure proper success outcomes and timescales for each case.

Q. Some clients have high support needs or complex needs – what provision is there, especially for rough sleepers?

A. (TK) Central Bedfordshire is now a larger geographical area and this presents challenges as there remain small pockets/settlements with their own pressure points. Sofa surfing is an issue.

(HK) It is true that services are not always local and clients can be signposted out of area i.e. Luton. There is a varying perception of rough sleeping in Central Beds, and we need to do more to identify the true picture. Work is already underway with our rough sleeping partners to map this picture.

Comment from delegate: The YMCA picks up younger people, but there are a lot of over 25's and there is no similar resource for them. Youth projects also do not account for older client groups. Young single males in their 20's and 30's may appear to be intentionally homeless but officers need to dig deeper into the circumstances behind that.

(TK) A very good point, we will certainly take that on board.

Q. I work with youth and we need early intervention. There is a big difference in age groups too, as to how to deal with them effectively. Family breakdowns occur and 16/17 year olds are really still minors and may not suit foyers or a hostel environment.

A.

(TK) We look forward to working stakeholders like you to decide the best housing solutions for these young people.

Q. Support for clients needs to be flexible, offer different models, and perhaps not all floating support, is this possible?

A.

(TK) The challenge is about using SP funding effectively, especially following the realignment of spending this year. There are a number of competing priorities for this money. For example, to set up a sheltered scheme for people with mental health needs, would we remove money from another existing support provider? There are lots of priorities and we need to make smart decisions how we do this.

Q. What is the CAA? What will it do?

A.

(TK) The Comprehensive Area Assessment (CAA) is an evolution from the Comprehensive Performance Assessment, which was more about evaluating an individual agency's performance and processes. The CAA will ask local residents what it is like to live in that area, and look at how well partners work with one another. It will be much harder to evidence, as agencies are used to showing

processes, but this will be to evidence how things actually are on the ground and how they are perceived by the local community.

Q. I am a private landlord, and I am apprehensive about dealing with 'council tenants'. One example I have is of Luton where the council were motivated to just get properties, tick their yellow form to say the client had been vetted and move them in. How will CBC control or vet the quality of the clients coming through?

A.

(TK) We have already been moving from a crisis point to a strategic response with homelessness clients, and we are in a strong position with low numbers in temporary accommodation, so we have time to manage sustainable letting in the private rented sector.

(HK) The Lets Rent scheme will have early intervention; we will know these clients and they will have gone through the proper processes first. Most families will have a package of support prior to referral to the private rented sector. We will also constantly review the situation, with officers keeping the case throughout the tenancy to monitor it effectively.

(TK) We would also assume that landlords themselves will alert the council to any problems if they occur.

Comment from delegate: Please could you build into the strategy, some sort of performance monitoring of landlords, as well as your clients?

(TK) We already have two indicators around tenant involvement and ASB; we need to ensure that we are not just shifting problems from the social housing sector into the private rented sector. We will certainly put a lot of thought around how we manage any problems with homeless clients in privately rented accommodation, and also ensure that rental property standards are maintained and tenancies are properly supported.

Q. I think CBC has the right strategic direction for now, but I'm worried about the national picture in the next few years. Housing funding is a race to try and build before 2011, and realistically there are a lot of sites that won't be ready in time so that money will be lost. The Right to Buy losses also won't be resolved any time soon. I think we need a Plan B, so we can prepare for the wider consequences and implications if and when they hit us.

A.

(TK) Our strategic approach has worked well over the last five years, but I think Graham is absolutely right that it wouldn't necessarily be adequate if the national picture continues, Vauxhall plant being a major example of potential impact on the council.

Q. In terms of CBC's other strategies, is there an overlap with the Homelessness Strategy i.e. is mental health represented within it?

A.

(TK) Yes, we certainly do align our strategies, such as the Older Person's Strategy (? What was the example here?) We must align strategies in order to use our resources effectively, and show interlinking right across. Any strategy that does not show this would be passed back for further drafting before being approved by the relevant committee/Cabinet.

Appendix B

Homelessness Strategy Stakeholder Consultation Event

Notes from Workshop Sessions

Workshop 1 – How can we do more to prevent homelessness in the first place?

- Aligning strategies to cover all gaps
- Look at factors causing homelessness:
 - Reduction in income
 - Poor health (physical and mental) and inability to access health services (flexible service)
 - demand v supply
 - legislation
 - relationship breakdown
 - leaving care
 - leaving hostels/prison/hospitals
 - discharge from armed forces
 - loss of private rented
 - mortgage arrears

- Cross discipline training
- Information about available services
- Education about social sector/removing stigma: responsible journalism
- Services integrated/understanding of boundaries and constraints and priorities
- Sharing information/strong protocols
- Tenancy sustainment – housing management, court desks, floating support, care pathways
- Demonstrating value for money through monitoring outcomes and not duplicating work
- Recognising when someone becomes vulnerable and look holistically at the causes. Deal with whole issue by working together.
- Intentionality
- Eliminating revolving doors
- Changing the way services work – more flexibility
- Making schemes more effective i.e. mortgage rescue etc.
- More effective use of benefits – hb, dhp, promoting services available
- Empty property management – bringing back into use (including change of use for non-residential properties)
- Partnership with voluntary sector who can access funding
- Working with schools to raise profile and prevent and manage family breakdown

- Information for older people approaching retirement/losing jobs
- Cbl
- Realistic information to wider population to manage expectations
- Better use of customer feedback – asking whether what they have meets their needs on an ongoing basis
- Step up and step down accommodation for discharge from hospital
- Supported lodgings scheme and foyer
- Longer term view of customers wider needs and how they want to live (i.e. not limiting what type of property eligible for like not just 1 beds for single people)
- Encouraging community living and support that entails: investment in facilities, tenant/resident forums

Workshop 2 – How can the homelessness strategy contribute to the wider agenda of sustainable communities, social care, health and well-being?

- The strategy will focus on prevention therefore linking into social care, health and well-being and help to reduce the pressure on these services
- Early intervention through advice services i.e. workshop, benefits advice, financial awareness will help to prevent homelessness occurring
- It's about networking and working in partnerships to signpost ensuring service users reach the right people and get help
- The strategy needs to be readable and understandable. It also needs to meet the growth in diversity and equality. The service will need to be wide ranging and holistic (crystal clear and making sense)
- Interlinking the strategies to make housing accessible, however make sure that the strategies are not duplicated/repetitive
- Ensure low level support is in place so that the outcomes of the strategy can be understood
- Make the wider communities aware of the strategy i.e. rural areas
- Homelessness forum to be broadened to look at the operational aspects of the strategy
- Tenancy support to ensure tenancies can be sustained and people can be kept in their homes
- Educating housing organisations to provide tenancy support and tenants incentives
- Lets Rent scheme to help people gain access to private rented schemes

Workshop 3 – How can we improve the current housing needs service and ensure it is genuinely customer focused?

Gaps in current service

- Youth homelessness
- Mental health
- Geographic problem – services not always in Central Beds (in Bedford /Luton)
- Public transport is an issue, expensive and not frequent/direct routes
- Low cost housing in some areas is still expensive
- Strategy needs to be overarching, but does this mean it misses the detail?
- Communication with partners and service users – knowledge about what services are already available across the districts
- A matrix of services (directory) would be good including all stat and vol agencies and a description of what they can provide. Map everything in Central Beds so anyone could use the directory
- Look at the whole housing provision and whole housing need and then match strategically, not just small areas i.e. tenure. Such as sheltered accommodation and single applicant demand, change of use?
- Better training and awareness/communication between organisations, including how we can best support and complement each other
- Lack of ongoing floating support after tenancy started, or having a finite date when support could end regardless of what stage the individual is at
- No wet houses available, some clients need this before progressing to a dry house

Choice

- Choice is good but only if clients are informed and able to access well
- Confusion about what is now available (i.e. CBL)
- Who does what with which areas of service provision. There is a lack of process
- CBL is welcomed but concern about how vulnerable applicants will use the system effectively

Suggestions for improvement

- Improved consultation with service users to ensure services are adequate and relevant. A people's Panel could be introduced to assess new policy and changes to the council's provision
- Simplify advice literature and ensure that it covers all areas of housing and homelessness
- More training for housing staff on mental health issues and signposting effectively for further support
- More help for people in non-priority groups who are still vulnerable (even if not legislatively so)

- Access hard to reach groups by putting more resources into frontline voluntary agencies who usually see more of this client type first.
- Homelessness training for frontline agencies so they can advise better and give realistic information about the council
- Utilise the Compact between vol and stat agencies
- Have council drop-in centres for housing advice at schools, churches etc.
- Allow a variety of access methods to the service, do not insist on appointments at council building, especially for those reluctant to engage or those with disabilities. Email advice line and telephone interviews would be good.
- Council officers to provide awareness sessions about the realities of homelessness at schools, colleges, hostels, foyers etc.
- In crisis situations, give 'breathing space' before planning any long term housing options with clients, esp. those fleeing violence who may need to recover from immediate experiences before thinking any further.
- Reducing staff turnover, so that relationships can be built between agencies and continuity for strategic plans and projects
- Create directory of services, so even new staff know where to signpost and liaise.
- Ensure effective complaints and ME monitoring, so that the Council understands main or reoccurring themes and can address them.

Workshop 4 – How can we work better with other agencies to provide an holistic service?

- Identify and understand processes of partners, how these can dove-tail and gaps
- Knowing our client groups/stakeholders
- Be able to drill down from strategy to policy – action on the ground
- Understand each other's drivers/priorities and bring them together (shared objectives)
- Not getting too caught by doing things the way we always have
- Recognising the wider needs – not just about homelessness

Working Together by;

- Theme based groups
- Locality based groups
- Shared action plans
- Evidence base for service planning, use all our core knowledge
- Support packages to vulnerable families, individuals to assist the best outcomes and sustain them
- Transparent decision-making
- Quality assurance-based contracts, providers agreement on principles understood by all

- Partnership for a needs further development, sustainable communities break into thematic groups
- Housing forum including landlords, tenants to identify key themes, aim to prevent problems and plan pro-actively

Housing forum= quarterly/bi-monthly?

LA

3rd sector community support

Police

D&A support

Health including mental health

Probation

Landlords in receipt of HB

Agents

Umbrella forum, and underneath have local fora/theme sub-groups

To inform, develop new responses, shared training, quality standards

Workshop 5 – How can we reduce youth homelessness and provide better support to this vulnerable client group?

- Mediation
- Supported Lodgings scheme
 - KEY: Education
 - KEY: Early identification – schools
 - KEY: Effective intervention/rolling programme
- 16 year old exclusions
- Link into career development sessions and teachers

Causes

- Teenage pregnancy – challenging perceptions (virtual baby project)
- Central Beds issues same as national
- Communication/Mediation
- Clear pathways – with range of options
- Youth Panel for Central Bedfordshire
- Lack of life skills for young people – should be included in options
- Provide incentives to work with the system
- Clear system for emergencies
- Link into offender services
- Link into community safety agenda
- Easy to criminalise young people
- Identify one person from each area to meet regularly to share youth agenda (SS, Hsg, YOT, Yth services, health)

- MAPPA/MARAC approach to young people having a pre-planned approach and developing good practice guide
- Shared ownership
- Re-educating staff
- Shadowing other departments
- Understanding roles and responsibility
- Crash pads – emergency placements (up to 2 days)
- Managing the safeguarding agenda
- Prevention v. removing young person
- Evaluation of other crash pad schemes
- Back office re-charging much simpler
- Ensure top level buy-in and attendance
- Joint commissioning of services
- Difficult because of large area of Central Beds
- Really tight forward thinking pathways (supported lodgings>hostel>move-on)
- Young people thrown out too early
- Greater use of 3rd sector – lack of in Central Beds
- Teenage parent pilot
- Mental health in young people – change in legislation
- Change in law – can no longer place young people into adult mental health services
- Moulding relevant support
- Stopping the ‘circle’ of homelessness for young people – assistance at point of contact – provide clear route for young people
- Ensuring really joined up with leaving care and aftercare services
- Educating parents – expectation/believe it’s a right to have a council property

Workshop 6 – How can we ensure we effectively reach a diverse range of client groups and provide a homelessness service that truly meets their individual and complex needs?

Consultation with diverse client groups

- Generally the service is perceived as being crisis provision – there is a low level of awareness that the service can help people who are not in a crisis, with housing options advice and homelessness prevention.
- Ways of promoting the service-:
 - Mainstream publicity.
 - Use partner organisations who are already engaged with and trusted by their service users to promote housing options and housing advice services.
 - The ‘Understanding Us’ project, run by Advocacy Alliance on behalf of Supporting People, has an ‘expert reference group’ which includes former rough-sleepers and homeless people.

They do outreach work with existing rough sleepers and could promote services to them.

- LGBT people are not hidden, they are everywhere, and lack of consultation is because agencies can't be bothered to do it.
- Reach people via the people and organisations they already trust and are engaged with, rather than starting from scratch to develop your own relationships with them.
- Gypsies and Travellers – cynicism and consultation fatigue – there has been lots of general consultation and research which isn't perceived to have come to anything. If you want to consult on something specific or tangible, or pass on information, use someone who they already know to raise it with them.

Provide advice and literature in a variety of formats, languages

- Consult with gay people on appropriate literature – don't use language that excludes / locks into an assumption that the reader is not gay.
- Strategy should seek to address the needs of people who complete sentences in Bedford prison and are released, NFA, to Bedford town centre, for timely housing options advice.
- Use of language – awareness training helps staff to use positive language about mental health, which doesn't offend people / make them feel unable to be open about their situation.
- Don't assume that there is no need for translated leaflets in Central Bedfordshire – the people who need them won't necessarily be visible to us or letting us know that they need written material in their own language. Also make the availability of interpretation services more visible.
- Talking books more useful to Gypsies and Travellers than using written material and putting a 'wagon wheel' on it. Use someone who the Gypsies and Travellers already know to deliver information to sites and explain what it is.

Staff training and awareness on equalities and diversity

- LGBT people fear using housing advice and homelessness services – they are afraid that they won't be taken seriously if they report housing issues which are raised by their sexuality; and they are afraid of encountering prejudice and hostility from council officers (Peter was speaking generally about experience of several different housing and homelessness services – it wasn't intended as a specific accusation, but at the same time neither was he excluding our services from this situation.)

- Coming out (as gay or as a trans-person) can be the start of a process of relationship / family breakdown, losing employment and accommodation, and needing to seek help from mental health services as a secondary issue.
- People may feel uncomfortable disclosing their sexuality to services – it makes it easier for people if services can avoid using language that assumes the person is hetero-sexual – use language which doesn't set-up any assumptions but has equal applicability to same and opposite sex relationships.
- If it might be relevant to the matter in hand, ask the person if they are gay –don't make them have to introduce the subject.
- Services seem to be affected by a failure to appreciate the continuing vulnerability of gay people to abuse, harassment and violence.
- Gay migrants may be particularly vulnerable – they may have left their country of origin because of homophobia and have an on-going fear of authority, of disclosing their sexuality or engaging with services, and are vulnerable to being placed in inappropriate services with people of the same nationality who may be hostile because of their sexuality.
- Staff training and awareness needs to include all services – those provided by the council but also those it procures - ie Bromford, hostel services.
- EIA of services also needed.
- Assessment of 'priority need' is a sore point for B Proud and mental health services – awareness training and jointly agreed ways of working between agencies necessary, to ensure that value judgements / negative attitudes / lack of understanding of issues, don't inform decisions about whether or not a person gets help.
- Need to be aware that the experience of homelessness itself is traumatic, makes people vulnerable to discrimination and disadvantage, needs to be taken into account in contact with them.
- Mental health awareness – experience of training housing advice staff on this is that there are preconceived ideas about mental health – how people with mental health problems will present themselves and what their needs will be.

Understanding and responding to individual and complex needs

- Lots of people have complex needs and/or their situation is a complex one, and fully understanding the situation and its root causes is important in providing the service which the person needs.
- Peter gave an example of a young gay man who is a Traveller – he has applied as homeless but the assessment didn't get to an understanding of the situation he was in, and the implications for him of staying in his current accommodation, and therefore he didn't get an appropriate response.
- Not always easy to get all the information needed to properly assess the person's situation – there may be things they don't want to disclose or find very hard to talk about – particularly if they are not confident that

they are going to get a sympathetic response; or they may get really fed-up of explaining their circumstances to several different agencies. At the same time, there has to be a good reason for needing to know, and it has to be explained to / understood by the client. For example, do they understand how assessing 'priority need' works?

- One way of addressing this would be to have multi-agency assessment – other relevant agencies and advocate present at housing interviews for example, so client only has to tell their story once; there is an automatic multi-agency perspective on what the response should be; and the client doesn't have to take the initiative in having someone who can advocate for them involved in the meeting.

Lack of specific service provision

- There is a lack of safe, supported housing provision locally for LGBT people – if they went into a local hostel they would feel they had to keep their sexuality secret – a gay man was recently thrown out of a hostel in Bedford– and the only provision where they can be 'out' safely is in London – The Albert Kennedy Trust for 16-17 yr olds in London, or Stonewall Housing for older people, or Centrepoint in London – but sometimes going to London is inappropriate for someone vulnerable, and in any case local services are needed.
- There is only one service in the country catering to male victims of same-sex domestic violence.
- Need a service locally capable of catering to openly LGBT people.

Outreach sessions, drop-in clinics

- Rough sleepers tend to gravitate to Bedford and Luton where they won't be as visible. Advocacy alliance – via the 'Understanding Us' project, and the police (community support officers – ie Mark Everett) can be used to make contact with these people.
- Venues for out-reach sessions and drop-in clinic:-
 - Citizones – use events / displays, for example, to attract people in. The Ampthill Citizone is 'like a clinic'.
 - Regular Saturday-night transgender meeting.
 - The 'wellbeing' festival in October, promoting positive images of mental health services and users, in an informal way (Gail Denning is contact).
 - CMHT buildings.
 - Find out where the local psychiatrist refers transgender people to, and produce packs to distribute there.
 - Speak to Police Community Support Officers – Dave Rollins, Pc Emma Nichol, Mark Everett.
 - Find the people who are already out there, in amongst people, and use them to promote services – health visitors, (Stephanie Bennett

for example), the G&T liaison officers, district nurses, A&E staff, police (Mark Everett), 'Understanding Us', Barnaby McConnell.

Homelessness Strategy Stakeholder Consultation Event - 27th July 2009							
<u>Feedback from Delegates</u>							
Overall rating of Consultation event	Speakers	Workshop sessions	Overall Venue Impression	Relevance to their work	Most valuable part of day comments	Least valuable part of day comments	Any other comments
Good	Good	Good	Good	Quite Relevant	n/a	n/a	Karleen Allen NHS Bedfordshire - please ensure she receives a copy of the strategy (karleen.allen@bedfordshire.nhs.uk)
Very Good	Very Good (Excellent)	Very Good	Very Good (Excellent)	Very Relevant	I was able to meet and network with people I have never met before. Very interesting day.	Nothing	I felt that the event was very well planned and thought out. The speakers were clear and easy to understand. One of the best joint working events in Central Beds so far.
Good	Good	Good	Good	Very Relevant	Better understanding of overall aspects of homelessness	None	Good networking opportunities
Very Good	Very Good	Very Good	Very Good	Very Relevant	Building partnerships, networking and seeing the benefits of this	n/a	n/a
Very Good	Very Good	Very Good	Very Good	Very Relevant	Workshop discussion	n/a	n/a
Good	Very Good	Very Good	Very Good	Quite Relevant	Realised that Central Beds is working towards a greater understanding of homelessness and resolving the problems on the ground	As a volunteer working with a homeless charity, the language used was a bit confusing at times!	n/a
Good	Good	Very Good	Good	Quite Relevant	Workshops	n/a	n/a
Good	Good	Good	Good	Very Relevant	Being able to get the views of wide variety of people	n/a	There were some service areas not represented
Very Good	Very Good	Good	Very Good	Very Relevant	Presentation and summary by Tony - saves me work...	None	Well pitched - focused, clear and engaging - well done!
Good	Good	Good	Very Good	Very Relevant	Overview of strategy	None	n/a
Good	Good	Good	Very Good	Quite Relevant	Workshop	n/a	Useful event - I look forward to how the partnerships develop across the sub-region

Overall rating of Consultation event	Speakers	Workshop sessions	Overall Venue Impression	Relevance to their work	Most valuable part of day comments	Least valuable part of day comments	Any other comments
Good	Good	Good	Good	Quite Relevant	Workshops - seeing issues across various organisations. Opportunity to feed into strategy	n/a	More opportunities to network and find out what's going on in Central Beds - making use of facilities which exist
Very Good	Very Good	Good	Very Good	Quite Relevant	Meeting other partners involved in housing	None	We feel 'homelessness' is a negative word and perhaps should be dropped in some areas as it may prevent contact
Good	Fair	Good	Very Good	Very Relevant	Networking. Put faces to names of those at council	Main talk gave impression that all the decisions have already been made	Delegate list would be helpful
Good	Good	Fair	Good	Quite Relevant	Really helpful -?- of different expectations	Networking	Great venue
Good	Good	Fair	Good	Quite Relevant	First presentation	n/a	Workshops would have been better to be able to do a choice
Good	Good	Very Good	Very Good	Very Relevant	Networking	n/a	Excellent event!
Very Good	Very Good	Very Good	Very Good	Very Relevant	Discussing my thematic work area	n/a	Excellent. Valued opportunity
Good	Good	Good	Good	Quite Relevant	Presentation and workshops	n/a	Need to engage directly with people with experience of homelessness. 'Understanding Us' could help you with this! barnaby.mcconnell@understandingus.co.uk
Good	Good	Good	Good	Very Relevant	Workshop discussion	n/a	Look forward to annual event
Very Good	Very Good	Good	-	Very Relevant	It was good to meet colleagues from other organisations and departments - putting homelessness into context	n/a	I hope there are more events of this nature
Very Good	Very Good	Very Good	Very Good	Very Relevant	Speaking to other partners	n/a	n/a

Meeting: Social Care Health & Housing Overview & Scrutiny Committee
Date: 10 September 2009
Subject: Work Programme 2009-2010
Report of: Cheryl Powell, Overview & Scrutiny Officer
Summary: The report provides Members with details of the currently drafted work programme following initial discussion of the subject at the last meeting.

Contact Officer: Cheryl Powell
Public/Exempt: Public
Wards Affected: All
Function of: n/a
Key Decision: n/a
Reason for urgency/
Exemption from call-in
(if appropriate): n/a

RECOMMENDATIONS:

- 1. That the Social Care Health and Housing Overview & Scrutiny Committee considers and approves the work programme attached, subject to any further amendments it may wish to make; and**
- 2. That the Social Care Health and Housing Overview & Scrutiny Committee considers whether it wishes to add any further items to the work programme and/or establish any Task Forces to assist it in reviewing specific items.**

Reason for Recommendation: So that Members of the Social Care Health and Housing Overview & Scrutiny Committee can further refine its work programme for the municipal year 2009 - 2010.

Work Programme

1. As Members will be aware, the Committee received a presentation at its first meeting, which provided an overview of the work of the Social Care Health and Housing directorate and the key issues and challenging facing it.
2. At this meeting, and with the support of the officers in attendance, Members highlighted a number of priority items for inclusion in an initial Committee work programme, a summary of which is attached at Appendix A.

6. The Committee is now requested to consider further the work programme attached and amend and/or add to it if considered necessary. This will allow officers to plan accordingly but will not preclude further items being added during the course of the year if Members so wish and capacity exists.

Task Forces

7. In addition to further consideration of the work programme, Members will also need to consider how each item will be reviewed i.e. by the Committee itself (over one or a number of Committee meetings) or by establishing a Member Task Force to review an item in greater depth and report back its findings.

Conclusion

8. Members are requested to consider and agree the attached work programme, subject to any further amendments/additions they may wish to make and highlight those items within it where they wish to establish a Task Force to assist the Committee in its work.

CORPORATE IMPLICATIONS

Council Priorities:

The work programme of the Social Care Health and Housing Overview & Scrutiny Committee will contribute indirectly to all 5 Council priorities.

Financial:

n/a

Legal:

n/a

Risk Management:

n/a

Staffing (including Trades Unions):

n/a

Equalities/Human Rights:

n/a

Community Development/Safety:

n/a

Sustainability:

n/a

Draft Work Programme for Social Care Health and Housing Overview & Scrutiny Committee 2009 – 2010

Ref	Indicative Overview & Scrutiny Meeting Date	Report Title	Issue to be considered	Comment
1.	13 th August 2009	Empty Dwellings Management Orders (EDMOs)	Member are asked to comment on a "pilot" EDMO with a view to being presented with a comprehensive Empty Homes Strategy	The committee may wish too consider a presentation and complementary report setting out the Council's position and a way forward.
2.		Substantial Variations & Developments of Health Services	To consider a framework on what constitutes substantial.	The Committee may wish to discuss what constitutes substantial with local NHS Bodies and the Local Involvement Network (LINK) on an agreed definition in the local context and how consultation should be carried out.
3.		Review of the Work programme	To consider the Social Care Health and Housing Overview & Scrutiny Committee's Work Programme with a view to further refine its work for the municipal year 2009 - 2010.	The Social Care Health and Housing Overview & Scrutiny Committee will need to continually refine and approve its work programme in order to add any further items to the work programme and/or establish any Task Forces to assist it in reviewing specific items.
4.	10 th September 2009	LINK Update		The Committee will receive an update from Bedfordshire LINK on local health matters influencing LINK activity as defined by the Health and Social Care Act 2001.

Ref	Indicative Overview & Scrutiny Meeting Date	Report Title	Issue to be considered	Comment
5.		Key pressures effecting NHS Bedfordshire	Key pressures and drivers for improvement	<p>The presentation should focus on the key issues faced by NHS Bedfordshire, taking into account a local perspective on</p> <ul style="list-style-type: none"> • Establishing an Arms Length Trading Organisation (ALTO) for the PCT's Provider Services • Principles for determining strategic locations for health infrastructure
6.		Quarter 1 Budget & Performance Information	To receive the Budget and Performance information for the Social Care Health and Housing Directorate.	The Committee will receive a statement of the position Directorate's financial performance against budget for Q1
7.		Directorate Overview: Safeguarding Vulnerable Adults	To receive an overview of the Directorates approach to Safeguarding Vulnerable Adults.	The Committee will receive an outline presentation focussing on Central Bedfordshire's approach to providing a Safeguarding service for Adults. The purpose of the presentation is to also aid Members awareness and understanding of the Safeguarding service for Adults in need of such support

Ref	Indicative Overview & Scrutiny Meeting Date	Report Title	Issue to be considered	Comment
8.		Consultation Feedback: Homelessness Event	The Committee will receive feedback form the Stakeholder event held on the 27 th July 2009	Central Bedfordshire Council has a legal requirement to have a strategy focussing on the region's homeless. The Committee will receive the Council's approach to provide a rationalised service encompassing the needs of the demographic within the legacy authority's areas.
9.		Update on the Adult Social Care Recovery Plan	The Committee to consider an update of the Adult Social Care Recovery Plan	The Directorate will provide an update to the Social Care, Health and Housing Overview and Scrutiny Panel within the corporate performance monitoring framework.
10.		Review of the Work programme	To consider the Social Care Health and Housing Overview & Scrutiny Committee's Work Programme with a view to further refine its work for the municipal year 2009 - 2010.	The Social Care Health and Housing Overview & Scrutiny Committee will need to continually refine and approve its work programme in order to add any further items to the work programme and/or establish any Task Forces to assist it in reviewing specific items.
11.	15 th October 2009	Directorate Overview: Services to Carers	<i>The content of this Directorate Overview to be considered by the Committee is currently being devised within the Directorate</i>	
12.		LINK Update		The Committee will receive an update from Bedfordshire LINK on local health matters influencing LINK activity as defined by the Health and Social Care Act 2001.

Ref	Indicative Overview & Scrutiny Meeting Date	Report Title	Issue to be considered	Comment
13.		Provision of Breaks and Services to Carers	To approve the joint delivery and spending plan between Central Bedfordshire Council and NHS Bedfordshire to provide breaks and services to carers.	As an addendum to the Directorate Overview, the Committee will receive a report outlining the Council's position prior to its report to Executive on the 13 th October 2009
14.		The Central Bedfordshire Response to the Green Paper "Shaping the Future of Care Together"	To provide a response to the Social Care Health and Housing Overview & Scrutiny Committee prior to its report to Executive on the 13 th October 2009.	The Committee may consider its contribution to the Public Consultation event planned in light of the Council's response.
15.		Private Sector Housing Renewal Strategy	Central Bedfordshire Council has a requirement to have a strategy focussing on Private Sector Housing. The Committee will receive the Council's approach to provide a rationalised service within the legacy authority's areas.	The Committee may wish to establish a Task Force to review this policy prior to its receipt at Executive in February 2010

Ref	Indicative Overview & Scrutiny Meeting Date	Report Title	Issue to be considered	Comment
16.		National Dementia Strategy	The Committee may wish to receive a report discussing Central Bedfordshire's response to commissioning services in line with their residents and their involvement regionally to the national dementia strategy's framework	<p>The strategy launched in February 2009 provides a framework within which local services can</p> <ul style="list-style-type: none"> • deliver quality improvements to dementia services and address health inequalities relating to dementia; • provide advice and guidance and support for health and social care commissioners and providers in the planning, development and monitoring of services; and • provide a guide to the content of high quality services for dementia
<p><u>Member's Seminar</u></p> <p>Following on from the Committee's formal Committee Meeting a training and development seminar has been scheduled to assist Members with their understanding and appreciation of Social Care Health and Housing issues currently faced by the Directorate. Members will also hear what the Councils plans to do for future service users. Entitled "Transformation through Personalisation", Members will receive an in-depth understanding of the Social Care journey from the cradle to the grave</p>				
17.	5 th November 2009	LINK Update		The Committee will receive an update from Bedfordshire LINK on local health matters influencing LINK activity as defined by the Health and Social Care Act 2001.

Ref	Indicative Overview & Scrutiny Meeting Date	Report Title	Issue to be considered	Comment
18.		Directorate Overview: Mental Health	<i>The content of this Directorate Overview to be considered by the Committee is currently being devised within the Directorate</i>	
19.		Mental Health Plan / Strategy	The Committee may wish to consider and comment on Central Bedfordshire Council's approach to promoting and improving the mental health and wellbeing of adults and carers within Central Bedfordshire and to support the recovery of adults with mental health problems.	As an addendum to the Directorate Overview, the Committee will receive a report outlining the Council's position prior to its report to Executive.
20.		Annual health check	<p>The annual commentary on the performance of NHS bodies as part of the Care Quality Commission's annual health check. As part of its third party commentary the Committee will need to consider:</p> <p><u>Quality of services</u></p> <ul style="list-style-type: none"> • is the trust meeting the Government's core standards and existing commitments for the NHS • is the trust making and sustaining ongoing improvements in its services <p><u>Quality of financial management</u></p> <p>When looking at how well a trust is managing its financial resources, the Committee will need to consider the work carried out by the Audit Commission and by Monitor.</p>	Members may wish to consider items on the LINKs work programme in conjunction with the Care Quality Commission's Framework.

Ref	Indicative Overview & Scrutiny Meeting Date	Report Title	Issue to be considered	Comment
21.		Quarter 2 Budget & Performance Information	To receive the Budget and Performance information for the Social Care Health and Housing Directorate.	The Committee will receive a statement of the position Directorate's financial performance against budget for Q2
22.		Update on the Adult Social Care Recovery Plan	The Committee to consider an update of the Adult Social Care Recovery Plan	The Directorate will provide an update to the Social Care, Health and Housing Overview and Scrutiny Panel within the corporate performance monitoring framework.
23.	3 rd December 2009	Directorate Overview: Learning Disabilities	<i>The content of this Directorate Overview to be considered by the Committee is currently being devised within the Directorate</i>	
24.		Annual Performance Report of Adult Social Care for 2008 / 2009	To receive a report produced by the Care Quality Commission.	The Committee will receive a report outlining the Council's position prior to its report to Executive on the 13 th October 2009.
25.		LINK Update		The Committee will receive an update from Bedfordshire LINK on local health matters influencing LINK activity as defined by the Health and Social Care Act 2001.
26.	7 th January 2010	LINK Update		The Committee will receive an update from Bedfordshire LINK on local health matters influencing LINK activity as defined by the Health and Social Care Act 2001.

Ref	Indicative Overview & Scrutiny Meeting Date	Report Title	Issue to be considered	Comment
27.		Social Care Health & Housing - Renewal (Housing Asset Management) Strategy	Central Bedfordshire Council has a requirement to have a strategy focussing on Social Care Health & Housing - Renewal (Housing Asset Management) Strategy. The Committee will receive the Council's approach to provide a rationalised service within the legacy authority's areas.	The Committee may wish to establish a Task Force to review this policy prior to it's receipt at Executive.
28.	4 th February 2010	LiNk Update		The Committee will receive an update from Bedfordshire LiNk on local health matters influencing LiNk activity as defined by the Health and Social Care Act 2001.
29.		Housing Strategy	Central Bedfordshire Council has a requirement to have a strategy focussing on Housing Strategy. Since the Council has received an extension to the 31 st March 2010 deadline, the Committee will receive the Council's approach to provide a rationalised service within the legacy authority's areas.	Prior to its receipt at Executive, the Committee may wish to establish a cross cutting Task Force with Sustainable Communities OSC. This remit of this Task Force would be to review the "people" aspect of this policy, whilst Sustainable Communities OSC would focus its investigations to the planning aspect of this policy.
30.	4 th March	LiNk Update		The Committee will receive an update from Bedfordshire LiNk on local health matters influencing LiNk activity as defined by the Health and Social Care Act 2001.
31.		Quarter 3 Budget & Performance Information	To receive the Budget and Performance information for the Social Care Health and Housing Directorate.	The Committee will receive a statement of the position Directorate's financial performance against budget for Q3

Ref	Indicative Overview & Scrutiny Meeting Date	Report Title	Issue to be considered	Comment
32.		Update on the Adult Social Care Recovery Plan	The Committee to consider an update of the Adult Social Care Recovery Plan	The Directorate will provide an update to the Social Care, Health and Housing Overview and Scrutiny Panel within the corporate performance monitoring framework.
Strategies the Committee may wish to consider as part of the 2009 / 2010 work programme include:-				
33.	TBC	Learning Disabilities Strategy	DoH has launched this cross-government strategy for the next three years, which takes account of the responses to the consultation which ended in March 2008. In particular, this strategy addresses what people's experiences are of supporting people with learning disabilities and their families need.	The Committee may wish to consider how this affects it's communities
34.	TBC	Older People Strategy	The Older People's Strategy, aims to challenge stereotyping of older people and provide a framework to develop a county in which older people have the support they need to lead active, healthy and independent lives.	The Committee may wish to consider how this affects it's communities
35.	TBC	Social Care Work Force Strategy	Working to Put People First: The Strategy for the Adult Social Care Workforce in England outlines the workforce implications of Putting People First and provides a high-level framework to support the transformation of the adult social care workforce.	The strategy is the result of collaboration between the Department of Health and its key partners in the adult social care sector. The Committee may wish to consider the local implications to its workforce

Ref	Indicative Overview & Scrutiny Meeting Date	Report Title	Issue to be considered	Comment
36.	TBC	Healthier Communities Strategy	The strategy seeks to provide an overarching framework for achieving a vision of Central Bedfordshire as one of the healthiest places to live in the United Kingdom by improving health for of the County's residents and narrowing the gap in inequalities in health.	The Committee may wish to consider the local implications to its communities

Executive Dates:

- (i) 15th September 2009
- (ii) 13th October 2009
- (iii) 10th November 2009
- (iv) 8th December 2009
- (v) 12th January 2010
- (vi) 9th February 2010
- (vii) 9th March 2010
- (viii) 6th April 2010

Meeting: Social Care Health and Housing Overview & Scrutiny Committee
Date: 10 September 2009
Subject: Forward Plan of Key Decisions
Report of: Cheryl Powell, Overview & Scrutiny Officer
Summary: The report provides Members with the current Forward Plan of Key Decisions in order to consider any items, which the Committee may wish to add to its work programme.

Contact Officer: Cheryl Powell
 Public/Exempt: Public
 Wards Affected: All
 Function of: Council

RECOMMENDATION:

1. That the Social Care Health and Housing Overview & Scrutiny Committee notes the Forward Plan of Key Decisions and considers any amendments it may wish to make to its work programme.

Reason for Recommendation: So that Members of Social Care Health and Housing Overview & Scrutiny Committee can ensure their work programme includes all those items Members wish to receive or that task forces have been established to consider items in a timely manner.

Options and Issues

1. Members attention is drawn to the following items listed on the Forward Plan of Key Decisions (1 September 2009 to 31 August 2010) that are not currently listed on the Committee's work programme but are within the terms of reference of the Social Care Health and Housing Overview & Scrutiny Committee:

Ref No.	Indicative Executive Meeting Date	Portfolio Holder(s)
16.	13 October 2009	Councillor Mrs C Hegley
28.	13 October 2009	Councillor Mrs R J Drinkwater
?	13 October 2009 (Safeguarding Annual Report)	Councillor Mrs C Hegley
39.	8 December	Councillor Mrs C Hegley
61.	9 March 2010	Councillor Mrs A Lewis

2. In considering whether items should be added to the agenda Members should be mindful of
 - their current work programme and the number of items currently listed for each agenda;
 - the level of public interest in the item;
 - the potential for impact;
 - whether there is poor performance in relation to a particular item; and
 - whether the matter is being considered elsewhere.

3. Members should be sure not to overload their agenda by adding too many items should ensure that where an item is added to the agenda the Committee is able to provide input in a timely manner.

Appendix:

Appendix A – Forward Plan of Key Decisions (1 September 2009 to 31 August 2010)

**Central Bedfordshire Council
Forward Plan of Key Decisions
1 September 2009 to 31 August 2010**

- 1) During the period from **1 September 2009 to 31 August 2010**, Central Bedfordshire Council plans to make key decisions on the issues set out below. “Key decisions” relate to those decisions of the Executive which are likely:
- to result in the incurring of expenditure which is, or the making of savings which are, significant (namely £200,000 or above per annum) having regard to the budget for the service or function to which the decision relates; or
 - to be significant in terms of their effects on communities living or working in an area comprising one or more wards in the area of Central Bedfordshire.

- 2) The Forward Plan is a general guide to the key decisions to be determined by the Executive and will be updated on a monthly basis. Key decisions will be taken by the Executive as a whole. The Members of the Executive are:

Member	Portfolio
Cllr Mrs Tricia Turner MBE	Chairman of the Executive and Leader of the Council
Cllr Richard Stay	Vice-Chairman of the Executive and Deputy Leader of the Council and Portfolio Holder for Business Transformation
Cllr Mrs Rita Drinkwater	Portfolio Holder for Housing
Cllr Mrs Carole Hegley	Portfolio Holder for Social Care and Health & Portfolio Champion for Business Transformation
Cllr Maurice Jones	Portfolio Holder for Corporate Resources
Cllr Mrs Anita Lewis	Portfolio Holder for Children’s Services
Cllr Steve Male	Portfolio Holder for Culture and Skills & Portfolio Champion for Business Transformation
Cllr Ken Matthews	Portfolio Holder for Economic Growth and Regeneration
Cllr David McVicar	Portfolio Holder for Safer and Stronger Communities
Cllr Tom Nicols	Portfolio Holder for Sustainable Development & Portfolio Champion for Business Transformation

3) Those items identified for decision more than one month in advance may change in forthcoming Plans. Each new Plan supersedes the previous Plan. Any person who wishes to make representations to the Executive about the matter in respect of which the decision is to be made should do so to the officer whose telephone number and e-mail address are shown in the Forward Plan. Any correspondence should be sent to the contact officer at the relevant address as shown below. General questions about the Plan such as specific dates, should be addressed to the Head of Democratic Services, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ.

4) The agendas for meetings of the Executive will be published as follows:

Meeting Date	Publication of Agenda
12 May 2009	01 May 2009
23 June 2009	15 June 2009
21 July 2009	13 July 2009
18 August 2009	10 August 2009
15 September 2009	7 September 2009
13 October 2009	5 October 2009
10 November 2009	2 November 2009
8 December 2009	30 November 2009
12 January 2010	4 January 2010
9 February 2010	1 February 2010
9 March 2010	1 March 2010
6 April 2010	25 March 2010

Central Bedfordshire Council

Forward Plan of Key Decisions for the period 1 September 2009 to 31 August 2010

Key Decisions

Date of Publication: 7 August 2009

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
1.	Property Acquisitions and Disposals Monitoring -	Standing item for key decisions and quarterly basis monitoring and reporting of all property transactions	15 September 2009	Items will have been reviewed and assessed by the CBC Capital Assets Management Group (CAMG).	Report	Cllr Maurice R Jones Comments by 21/08/09 to Contact Officer: Mark Bassett, Specialist Advisor - Property mark.bassett@centralbedfordshire.gov.uk Tel: 01234 276889 / 07939 038105
2.	Rationalisation of Supported Bus Services -	Officers estimate an overspend on the supported public transport budget. This paper sets out the strategy for remaining within budget. The Executive to give a steer on which strategy they wish to adopt.	15 September 2009	Sustainable Communities Overview and Scrutiny Committee – 1 September 2009	Report	Cllr David McVicar Comments by 21/08/09 to Contact Officer: Basil Jackson, Assistant Director Highways basil.jackson@centralbedfordshire.gov.uk Tel: 0300 300 6171

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
3.	Central Bedfordshire Children and Young People's Plan 2009 - 2010 -	That the Executive endorse the Central Bedfordshire Children and Young People's Plan and recommends the adoption of the Plan to Council.	15 September 2009	Consultation has already taken place with children and young people. Further stakeholder consultation was undertaken in May, June and July through a variety of mechanisms such as workshops, information published on our website and meetings with key partners.	Report	Cllr Mrs Anita M Lewis Comments by 21/08/09 to Contact Officer: Sylvia Gibson, Interim Assistant Director, Policy, Planning and Commissioning sylvia.gibson@centralbedfordshire.gov.uk Tel: 0845 849 6092
4.	Customer Services Strategy	That the Executive agree the strategy which sets out Central Bedfordshire Council's ambitions for delivering joined up responsive solutions for its customers and those of its partners.	15 September 2009		Report	Cllr Richard Stay Comments by 21/08/09 to Contact Officer: Clive Jones, Assistant Director Business Transformation & Customer Services clive.jones@centralbedfordshire.gov.uk Tel: 01462 611168

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
5.	BEaR Project - Private Finance Initiative Credits -	To review the funding profile of the Bedfordshire Energy and Recycling Project to deliver a sustainable waste management solution for the council and to approve a funding strategy that optimises the level of Private Finance Initiative credits awarded to reduce the cost of the project to the council.	15 September 2009	A special meeting of the Sustainable Communities Overview and Scrutiny Committee will be held to consider the item with an invitation to all Members of the Council to attend.	Report	Cllr David McVicar Comments by 21/08/09 to Contact Officer: Alan Fleming, Project Director, Sustainable Communities alan.fleming@centralbedfordshire.gov.uk Tel: 01234 228608
6.	Property Services Review -	To report on the process for reviewing future delivery of property services for CBC.	15 September 2009	CAMG All Service Areas Stakeholders	Report	Cllr Maurice R Jones Comments by 19/08/09 to Contact Officer: Mark Bassett, Specialist Advisor - Property mark.bassett@centralbedfordshire.gov.uk Tel: 01234 276889 / 07939 038105

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
7.	Specialist Provision for Children with Autistic Spectrum Disorders at Holmemead Middle School, Biggleswade -	To note the update on setting up a Specialist Provision for Children with Autistic Spectrum Disorders at Homemead Middle School, Biggleswade. This item will also include an update on further progress of the SEN Special Needs Review.	15 September 2009	Statutory Consultees - consultation carried out in April/May 2009 and Statutory Notices published June 2009.	Report	Cllr Mrs Anita M Lewis Comments by 21/08/09 to Contact Officer: Martin Pratt, Assistant Director Specialist Services martin.pratt@centralbedfordshire.gov.uk Tel: 01234 276226
8.	Playbuilder Programme -	To approve the proposal to appoint the contractor to build DCSF funded play spaces.	15 September 2009	CBC Play Partnership (Portfolio Holder is Chairman) Town and Parish Councils Play England	Playbuilder Project Plan	Cllr Stephen F Male Comments by 21/08/09 to Contact Officer: Roy Waterfield, Assistant Director Leisure and Culture, Libraries, Adult and Community Learning roy.waterfield@centralbedfordshire.gov.uk Tel: 0300 300 4239
9.	Award of the decent homes (kitchen / bathroom refurbishment) contract -	To approve the awarding of the contract to Housing properties district wide	15 September 2009	Assistant Director Housing Services	Report	Cllr Mrs Rita J Drinkwater Comments by 21/08/09 to Contact Officer: Christian Carlisle, Head of Housing Asset Management christian.carlisle@centralbedfordshire.gov.uk Tel: 0300 300 3348

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
10.	Award of the Building cleaning contract to Housing General needs and Sheltered Housing properties -	To award the building contract to Housing General needs, Sheltered Housing properties and travellers sites within Central Bedfordshire.	15 September 2009	Assistant Director Housing Services	Report	<p>Clr Mrs Rita J Drinkwater Comments by 21/08/09 to Contact Officer: Basil Quinn, Housing Asset Manager Performance basil.quinn@centralbedfordshire.gov.uk Tel: 0300 300 5118</p>
11.	Members Acceptable Use Policy -	To approve the Policy governing use by Members of CBC provided ICT equipment.	15 September 2009		Report	<p>Clr Maurice R Jones Comments by 21/08/09 to Contact Officer: Caroline Carruthers, Assistant Director Property & ICT caroline.carruthers@centralbedfordshire.gov.uk Tel: 0300 300 8000</p>
12.	Electricity and Gas Supply Contracts -	To approve the use of Central Buying Consortium's "Flexible Framework" to renew the ex-County Council energy contracts and incorporate ex-district properties as appropriate.	15 September 2009	Central Bedfordshire Property & Asset Management Group	Report	<p>Clr Maurice R Jones Comments by 21/08/09 to Contact Officer: Robert Gregan, Head of Procurement robert.gregan@centralbedfordshire.gov.uk Tel: 01234 276570</p>

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
13.	Procurement Strategy -	To approve the Council's Corporate Procurement Strategy which is a requirement of the National Procurement Strategy published by CLG.	15 September 2009	RIEP	Report	Cllr Maurice R Jones Comments by 21/08/09 to Contact Officer: Robert Gregan, Head of Procurement robert.gregan@centralbedfordshire.gov.uk Tel: 01234 276570
14.	Provision of Accommodation for Adults with Learning Disability -	To approve the spending of capital monies in respect of providing accommodation for adults with a learning disability.	15 September 2009	Bedford Borough Council	Report	Cllr Mrs Carole Hegley Comments by 21/08/09 to Contact Officer: Julie Ogley, Director of Social Care, Health & Housing julie.ogley@centralbedfordshire.gov.uk Tel: 01462 611221
15.	Leighton Buzzard Station Travel Plan -	This report will seek approval of the Station Travel Plan for Leighton Buzzard. The Plan is intended to promote greater use of public transport, walking and cycling to the station.	15 September 2009	Passenger Surveys Stakeholders Members information workshop April 2009	Report	Cllr Tom Nicols Comments by 21/08/09 to Contact Officer: John Austin, Interim Head of Transport Strategy john.austin@centralbedfordshire.gov.uk Tel: 01234 228687

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
16.	Provision of Breaks and Services to Carers -	To approve the joint delivery and spending plan between Central Bedfordshire Council and NHS Bedfordshire to provide breaks and services to carers.	13 October 2009	NHS Bedfordshire - 26 May Carers, statutory and Third Section Partners via consultation event held 13 July 2009	Joint Central Bedfordshire Council and NHS Delivery Plan	Cllr Mrs Carole Hegley Comments by 21/09/09 to Contact Officer: James Robinson-Morley, Lead Commissioner (Carers & Service User Engagement) james.robinsonmorley@centralbedfordshire.gov.uk Tel: 0300 300 6681
17.	Dunstable Community Football Development Centre -	To approve the detailed business plan and agree to undertake a tendering process for building the football development centre.	13 October 2009	Dunstable Football Council Dunstable Football Club AFC Dunstable Football Club Brewers Hill Middle School The Football Association (These stakeholders are members of the project team who meet regularly) Sport England - statutory consultee CBC Ward Members Consultation with residents has been undertaken in 2008	Creasey Park Business Plan	Cllr Stephen F Male Comments by 21/08/09 to Contact Officer: Roy Waterfield, Assistant Director Leisure and Culture, Libraries, Adult and Community Learning roy.waterfield@centralbedfordshire.gov.uk Tel: 0300 300 4239

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
18.	Leighton Linlade Community Football Development Centre -	to agree a way forward for developing the football development centre at Astral Park.	13 October 2009	Leighton Linlade Town Council Sport England	Report	Cllr Stephen F Male Comments by 21/08/09 to Contact Officer: Roy Waterfield, Assistant Director Leisure and Culture, Libraries, Adult and Community Learning roy.waterfield@centralbedfordshire.gov.uk Tel: 0300 300 4239
19.	Extension to Sandy Sport and Leisure Centre -	To approve an outline business case and to agree to appoint a consultant to lead a traditional project build process and undertake tendering process.	13 October 2009	Sandy Upper School Stevenage Leisure Limited (Leisure Management Contractor) CBC Ward Members	Extension to Sandy Sport and Leisure Centre Project Initiation Document	Cllr Stephen F Male Comments by 22/09/09 to Contact Officer: Roy Waterfield, Assistant Director Leisure and Culture, Libraries, Adult and Community Learning roy.waterfield@centralbedfordshire.gov.uk Tel: 0300 300 4239
20.	Local Transport Plan -	This report will set out the options for preparing the new Local Transport Plan (LTP3) for Central Bedfordshire and will ask Executive to agree the recommended approach.	13 October 2009		Report	Cllr Tom Nicols Comments by 22/09/09 to Contact Officer: John Austin, Interim Head of Transport Strategy john.austin@centralbedfordshire.gov.uk Tel: 01234 228687

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
21.	Review of Fees and Charges -	To review the Fees and Charges.	13 October 2009		Report	Cllr Maurice R Jones Comments by 22/09/09 to Contact Officer: Matt Bowmer, Assistant Director Financial Services matt.bowmer@centralbedfordshire.gov.uk Tel: 0300 300 4254
22.	Review of Capital Programme -	To review the Capital Programme	13 October 2009		Report	Cllr Maurice R Jones Comments by 22/09/09 to Contact Officer: Matt Bowmer, Assistant Director Financial Services matt.bowmer@centralbedfordshire.gov.uk Tel: 0300 300 4254
23.	The Central Bedfordshire Response to the Green Paper "Shaping the Future of Care Together" -	To provide a response.	13 October 2009	Public Consultation event tbc	"Shaping the Future of Care Together" www.dh.gov.uk/publications	Cllr Mrs Carole Hegley Comments by 22/09/09 to Contact Officer: Patricia Coker patricia.coker@centralbedfordshire.gov.uk Tel: 0300 300 5521

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
24.	Community Engagement Strategy -	To approve the Strategy for Central Bedfordshire Council.	13 October 2009	Portfolio Holder (Business Transformation) LSP Partners	Report	Cllr Richard Stay Comments by 22/09/09 to Contact Officer: Ian Porter, Assistant Director Service Policy, Partnerships & Performance ian.porter@centralbedfordshire.gov.uk Tel: 01234 276067
25.	Business Transformation Strategy -	To set out ambition, priorities and outcomes for the Council's Transformation over the next 5 years.	13 October 2009		Report	Cllr Richard Stay Comments by 22/09/09 to Contact Officer: Clive Jones, Assistant Director Business Transformation & Customer Services clive.jones@centralbedfordshire.gov.uk Tel: 01462 611168
26.	Commissioning Policy -	That the Executive endorses the principles of the Strategic Commissioning Framework to enable effective strategic commissioning alongside partners within the Children's Trust.	13 October 2009	Stakeholder and the Children's Trust	Report	Cllr Mrs Anita M Lewis Comments by 22/09/09 to Contact Officer: Sylvia Gibson, Interim Assistant Director, Policy, Planning and Commissioning sylvia.gibson@centralbedfordshire.gov.uk tel: 0300 300 5522

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
27.	Medium Term Property Strategy Update -	To report on the progress of the implementation of the strategy.	13 October 2009		Report	Cllr Maurice R Jones Comments by 13/10/09 to Contact Officer: Mark Bassett, Specialist Advisor - Property mark.bassett@centralbedfordshire.gov.uk Tel: 01234 276889 / 07939 038105
28.	Award of the re-roofing contract to housing properties district wide -	To approve the awarding of the contract to housing properties district wide	13 October 2009	Assistant Director Housing Services	Report	Cllr Mrs Rita J Drinkwater Comments by 22/09/09 to Contact Officer: Ian Johnson, Housing Asset Manager ian.johnson@centralbedfordshire.gov.uk Tel: 0300 300 5202
29.	Job Investment Capital Programme -	To approve the priorities for the use of capital to facilitate the key strategic employment sites identified across Central Bedfordshire to come forward and attract development investment.	13 October 2009	Items will have been reviewed by the Central Bedfordshire Council Capital Assets Management Group (CAMG).	Report	Cllr Ken C Matthews Comments by 22/09/09 to Contact Officer: Jon Cliff, Special Projects Manager jon.cliff@centralbedfordshire.gov.uk Tel: 0300 300 4373

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
30.	Central Bedfordshire Town Centre Support Plan -	To approve the Council support mechanism for Central Bedfordshire's Town Centres and Town Centre Management arrangements across the whole area.	10 November 2009	Town Council's by mid july Key Town Centre Businesses questionnaire to be circulated	Report	Cllr Ken C Matthews Comments by 14/10/09 to Contact Officer: Helen Shore, Head of Business Growth helen.shore@centralbedfordshire.gov.uk Tel: 01234 276063
31.	East of England Plan Review to 2031 -	The Council response to a consultation by the East of England Regional Assembly on the review of the Regional Spatial Strategy to 2031, including four potential scenarios for new development requirements.	10 November 2009	Stakeholders members of the public Sustainable Communities OSC	Report	Cllr Tom Nicols Comments by 14/10/09 to Contact Officer: Richard Fox, Interim Head of Development and Planning richard.fox@centralbedfordshire.gov.uk Tel: 01462 611105

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
32.	LDF Core Strategy and Development Management Policies DPD -	To consider this Development Plan Document (DPD) in advance of consideration by Council for formal adoption. This follows the recent Public Examination and Inspector's Report. Once adopted by Council this document will become a statutory part of the Development Plan and will replace existing Local Plan.	10 November 2009	This DPD has been subject to extensive consultation over the last 4 years. Also considered by Sustainable Communities Overview & Scrutiny Committee.	Report and final DPD for adoption	Cllr Tom Nicols Comments by 14/10/09 to Contact Officer: Richard Fox, Interim Head of Development and Planning richard.fox@centralbedfordshire.gov.uk Tel: 01462 611105
33.	Planning Obligations Strategy SPD -	To adopt this revised Supplementary Planning Document, based on the Core Strategy and Development Management Policies DPD. This document specifies a range of developer contributions and will be used in the Development Management process.	10 November 2009	Stakeholders, members of the public, Sustainable Communities Overview and Scrutiny Committee	Report and final SPD for adoption	Cllr Tom Nicols Comments by 14/10/09 to Contact Officer: Richard Fox, Interim Head of Development and Planning richard.fox@centralbedfordshire.gov.uk Tel: 01462 611105

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
34.	Developing Ultra Low Carbon Vehicle Technologies -	To approve the action plan to promote and develop the employment opportunities in the low carbon technology sector and promote the early adoption of ultra low carbon vehicles across the area as a response to climate change and reduction of greenhouse gas emissions.	10 November 2009	LSP Carbon Reduction Working Group Key Stakeholders and Portfolio Members	Report	Cllr Ken C Matthews Comments by 14/10/09 to Contact Officer: Liz Wade, Assistant Director Economic Growth and Regeneration liz.wade@centralbedfordshire.gov.uk Tel: 01234 228972
35.	Luton-Dunstable Busway -	To receive the Tender Returns and recommendations to progress the scheme. To consider the tender returns for the main construction works for the Luton/Dunstable Busway and agree the engagement of contractor who will undertake the construction works.	10 November 2009	Sustainable Communities Overview & Scrutiny Committee – 27 October 2009.	Report	Cllr Tom Nicols Comments by 14/10/09 to Contact Officer: John Austin, Interim Head of Transport Strategy john.austin@centralbedfordshire.gov.uk Tel: 01234 228687

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
36.	Property Acquisitions and Disposals Monitoring -	Standing item for key decisions and quarterly basis monitoring and reporting of all property transactions.	10 November 2009	Items will have been reviewed and assessed by the CBC Capital Assets Management Group (CAMG).	Report	Cllr Maurice R Jones Comments by 14/10/09 to Contact Officer: Mark Bassett, Specialist Advisor - Property mark.bassett@centralbedfordshire.gov.uk Tel: 01234 276889 / 07939 038105
37.	Harmonisation of Waste Management Services -	To seek Members agreement to proposed changes to the provision of waste management services to achieve a common approach across Central Bedfordshire.	10 November 2009	Sustainable Communities Overview & Scrutiny Committee – 27 October 2009.	Report	Cllr David McVicar Comments by 14/10/09 to Contact Officer: Steve Whittaker, Contract Services Manager steve.whittaker@centralbedfordshire.gov.uk Tel: 0300 300 4344
38.	Lord Laming Action Plan -	To note and endorse the action plan which sets out Central Bedfordshire's position in relation to the recommendations set out in the Lord Laming report 'The Protection of Children in England: A progress report' and the Government's response to it.	10 November 2009	Stakeholders and the Local Safeguarding Children Board	Report and action plan 'The Protection of Children in England: A progress report' Lord Laming The Government response to the Lord Laming report.	Cllr Mrs Anita M Lewis Comments by 14/10/09 to Contact Officer: Martin Pratt, Assistant Director Specialist Services martin.pratt@centralbedfordshire.gov.uk Tel: 0300 300 4484

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
39.	Annual Performance Report of Adult Social Care for 2008/09 -	To receive a report produced by the Care Quality Commission.	8 December 2009		Available on the Care Quality Commission website	Cllr Mrs Carole Hegley Comments by 14/10/09 to Contact Officer: Julie Ogley, Director of Social Care, Health & Housing julie.ogley@centralbedfordshire.gov.uk Tel: 01462 611221
40.	Statutory Consultation on Holmemead Middle School, Biggleswade -	To give final approval for setting up a Specialist Provision for Children with Autistic Spectrum Disorders at Holmemead Middle School, Biggleswade.	8 December 2009	Statutory Consultees - consultation carried out in April/May 2009 and Statutory Notices published June 2009.	Report	Cllr Mrs Anita M Lewis Comments by 10/11/09 to Contact Officer: Martin Pratt, Assistant Director Specialist Services martin.pratt@centralbedfordshire.gov.uk Tel: 01234 276226
41.	Approval of a Skills Strategy for Central Bedfordshire -	To approve the approach for Central Bedfordshire in influencing and shaping the all age skills agenda to meet local needs and strengthen the local workforce through the targeted use of skills investment.	8 December 2009	Key stakeholders in the transition of the Learning Skills Council including the Young People's Strategic Board and Skills Funding Agency, 16-19 arrangements, EEDA local business interests, Universities and Further Education Colleges.	Report	Cllr Stephen F Male Comments by 10/11/09 to Contact Officer: Roy Waterfield, Assistant Director Leisure and Culture, Libraries, Adult and Community Learning roy.waterfield@centralbedfordshire.gov.uk Tel: 0300 300 4239 Liz Wade, Assistant Director, Economic Growth and Regeneration Liz.wade@centralbedfordshire.gov.uk Tel: 01234 228972

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
42.	Draft Budget Report -	To consider the draft budget report	8 December 2009		Report	Cllr Maurice R Jones Comments by 10/11/09 to Contact Officer: Matt Bowmer, Assistant Director Financial Services matt.bowmer@centralbedfordshire.gov.uk uk Tel: 0300 300 4254
43.	Eligibility for payments policy -	To agree the policy which will set out the principles under which services users within Children's Specialist Services may be eligible for payments.	8 December 2009		Report	Cllr Mrs Anita M Lewis Comments by 10/11/09 to Contact Officer: Martin Pratt, Assistant Director Specialist Services martin.pratt@centralbedfordshire.gov.uk Tel: 0300 300 4484
44.	Raising Achievement Policy -	To agree the policy which outlines how resources within the council will be targeted to improve provision in schools and early years settings and raise achievement especially that of children and young people in vulnerable circumstances.	8 December 2009		Report	Cllr Mrs Anita M Lewis Comments by 10/11/09 to Contact Officer: Patrick Shevlin, Assistant Director Learning & Schools patrick.shevlin@centralbedfordshire.gov.uk uk Tel: 0300 300 6821

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
45.	Approval of Economic Participation Programme Investment Strategy 2010/11 -	To approve the priorities and plan to spend the Economic Participation funds for 2010/11 provided by EEDA to support people into employment.	8 December 2009	LSP and Thematic Partnership for Environment and Economy	Report and Draft Investment Strategy	Cllr Ken C Matthews Comments by 10/11/09 to Contact Officer: Sarah Hughes, Head of Regeneration and Skills sarah.hughes@centralbedfordshire.gov.uk Tel: 0300 300 6166
46.	Development of a Uniformed Presence for Central Bedfordshire -	To consider the options available for Central Bedfordshire to undertake enforcement of a range of environmental and community safety legislation (including the Environmental Protection Act (EPA) and Clean Neighbourhoods and Environment Act (CNEA)) and exploring the role that a uniformed team has in that respect.	12 January 2010	Relevant Portfolio Holders Sustainable Communities Overview & Scrutiny Committee	Report	Cllr David McVicar Comments by 10/12/09 to Contact Officer: Jeanette Keyte, Community Safety Manager jeanette.keyte@centralbedfordshire.gov.uk Tel: 0845 849 6252

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
47.	Children's Workforce Development Strategy -	To agree the strategy which sets out how Central Bedfordshire is going to develop the children's workforce locally to create a worldclass workforce.	12 January 2010	Stakeholders and the Children's Trust	Report	Cllr Mrs Anita M Lewis Comments by 10/12/09 to Contact Officer: Patrick Shevlin, Assistant Director Learning & Schools patrick.shevlin@centralbedfordshire.gov.uk tel: 0300 300 6821
48.	Local Development Framework: District Wide Design Guide for Central Bedfordshire -	To approve a new district-wide design guide. The guide will be used to provide clear design guidelines against which planning applications will be determined and is intended to significantly raise the quality of new development.	12 January 2010	Member workshop 10 September 2009 Formal Public Consultation October 2009 for 6 weeks Stakeholder Event October 2009	Report	Cllr Tom Nicols Comments by 10/12/09 to Contact Officer: Fiona Webb, Team Leader, Conservation Project Design fiona.webb@centralbedfordshire.gov.uk Tel: 0300 300 4405
49.	Early Childhood Intervention and Prevention Policy -	To agree the policy which outlines how resources will be used to improve the outcomes of all children, especially the most disadvantaged, by enabling, developing and supporting universal and targeted services, delivered by a range of partners.	12 January 2010		Report	Cllr Mrs Anita M Lewis Comments by 10/12/09 to Contact Officer: Glen Denham, Assistant Director Integrated Services 0-19 glen.denham@centralbedfordshire.gov.uk Tel: 0300 300 6125

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
50.	Cultural Strategy -	To agree the strategy which encapsulates the vision for cultural entitlement for all citizens in Central Bedfordshire moving to a strategic commissioning and entitlement model and recognises the cross cutting nature of cultural entitlement.	12 January 2010		Report	Cllr Stephen F Male Comments by 10/12/09 to Contact Officer: Roy Waterfield, Assistant Director Leisure and Culture, Libraries, Adult and Community Learning roy.waterfield@centralbedfordshire.gov.uk Tel: 0300 3004239
51.	Revenue Budget -	Determination of the Revenue Budget for 2010/11.	9 February 2010		Report	Cllr Maurice R Jones Comments by 10/02/10 to Contact Officer: Matt Bowmer, Assistant Director Financial Services matt.bowmer@centralbedfordshire.gov.uk Tel: 0300 300 4254
52.	CCTV Service Options -	To consider options available to move to a common approach to the provision of a CCTV service within Central Bedfordshire.	9 February 2010	Portfolio Holder (Safer and Stronger Communities) Key Stakeholders	Report	Cllr David McVicar Comments by 15/01/10 to Contact Officer: Jeanette Keyte, Community Safety Manager jeanette.keyte@centralbedfordshire.gov.uk Tel: 0845 849 6252

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
53.	Flitwick Community Football Development Centre and Flitwick Leisure Centre Redevelopment -	To approve a detailed business case for football development, and an outline business case for the provision of the leisure centre. To award design and build contract for football development.	9 February 2010	Sport England Redborne Upper School Flitwick Eagles Football Club The Football Association Flitwick Town Council meeting with PFH on 16 July 2009 agreed current approach to citing the football facilities.	Report	Cllr Stephen F Male Comments by 10/01/10 to Contact Officer Roy Waterfield, Assistant Director Leisure and Culture, Libraries, Adult and Community Learning roy.waterfield@centralbedfordshire.gov.uk Tel: 0300 300 4239
54.	Property Acquisitions and Disposals Monitoring -	Standing item for key decisions and quarterly basis monitoring and reporting of all property transactions.	9 February 2010	Items will have been reviewed and assessed by the CBC Capital Assets Management Group (CAMG)	Report	Cllr Maurice R Jones Comments by 13/01/10 to Contact Officer: Mark Bassett, Specialist Advisor - Property mark.bassett@centralbedfordshire.gov.uk Tel: 01234 276889 / 07939 038105
55.	Adoption of Policy and Framework for Licensing -	To adopt the Policy and Framework for the Licensing Act 2003 (Alcohol, late night refreshment and regulated entertainment) and Gambling Act 2005 (Betting).	9 March 2010	Licensing Trade Three month period commencing September 2009, meetings, publication on website and in other media.	Report	Cllr David McVicar Comments by 10/02/10 to Contact Officer: Susan Childerhouse, Head of Public Protection (North) susan.childerhouse@centralbedfordshire.gov.uk Tel: 01462 611394

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
56.	Agreement of Statutory Regulatory Service Plans -	To agree the Plans for food law, health & safety and underage sales.	9 March 2010	tbc	Report	Cllr David McVicar Comments by 10/02/10 to Contact Officer: Susan Childerhouse, Head of Public Protection (North) susan.childerhouse@centralbedfordshire.gov.uk Tel: 01462 611394
57.	Agreement of Statutory Community Safety Plans -	To agree the Community Safety Plans and associated plans and strategies including domestic abuse, drugs and alcohol.	9 March 2010	Theamatic Partners Key Stakeholders Responsible Authorities	Report	Cllr David McVicar Comments by 10/02/10 to Contact Officer: Jeanette Keyte, Community Safety Manager jeanette.keyte@centralbedfordshire.gov.uk Tel: 0845 849 6252
58.	Contaminated Land Strategy -	To agree the risk rating for contaminated land sites in Central Bedfordshire and approve the strategy.	9 March 2010	tbc	Report and Strategy	Cllr David McVicar Comments by 10/02/10 to Contact Officer: Susan Childerhouse, Head of Public Protection (North) susan.childerhouse@centralbedfordshire.gov.uk Tel: 01462 611394

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
59.	Play Strategy -	To agree the strategy which will improve the lives of children and young people by delivering high quality and innovative play opportunities and experiences across Central Bedfordshire.	9 March 2010		Report	Cllr Mrs Anita M Lewis Comments by 10/02/10 to Contact Officer: Roy Waterfield, Assistant Director Leisure and Culture, Libraries, Adult and Community Learning roy.waterfield@centralbedfordshire.gov.uk Tel: 0300 300 4239
60.	Child Poverty Strategy -	To agree the strategy which sets out how the Local Authorities and its partners intend to reduce child poverty by 2020. This includes 4 targets (relative low income, material deprivation, absolute poverty and persistent poverty). This includes a needs assessment to describe the characteristics of child and family within Central Bedfordshire and a joint child poverty strategy which will outline the steps and accountability for the Local Authority and partners.	9 March 2010		Report	Cllr Mrs Anita M Lewis Comments by 10/02/10 Glen Denham, Assistant Director Integrated Services 0-19 glen.denham@centralbedfordshire.gov.uk Tel: 0300 300 6125

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
61.	Transitions Policy	To agree the policy which sets out how the Local Authority will work with children transferring from Children's Specialist Services either to service provision within Adult Social Care or to independent adult life to ensure that they are given the support necessary as they move into adulthood.	9 March 2010		Report	Cllr Mrs Anita M Lewis Comments by 10/02/10 to Contact Officer: Martin Pratt, Assistant Director Specialist Services martin.pratt@centralbedfordshire.gov.uk Tel: 0300 300 4484
62.	Safeguarding Policy -	To endorse the policy which sets out the statutory duties of the authority and how we will work with partner agencies locally to ensure that children are safe.	9 March 2010		Report	Cllr Mrs Anita M Lewis Comments by 10/02/10 to Contact Officer: Martin Pratt, Assistant Director Specialist Services martin.pratt@centralbedfordshire.gov.uk Tel: 0300 300 4484

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63.	Child in Need Policy -	To agree the policy which sets out the eligibility criteria for services based on the levels of need of children and their families. It responds to the statutory duties to support children in need.	9 March 2010		None.	Cllr Mrs Anita M Lewis Comments by 10/02/10 to Contact Officer: Martin Pratt, Assistant Director Specialist Services martin.pratt@centralbedfordshire.gov.uk Tel: 0300 300 4484
64.	Looked After Children and Young People Policy -	To agree the policy which responds to the statutory duties for the local authority in line with the Children Act 1989, the Children and Young Persons Act 2008 and the Leaving Care Act 2000.	9 March 2010		Report	Cllr Mrs Anita M Lewis Comments by 10/02/10 to Contact Officer: Martin Pratt, Assistant Director Specialist Services martin.pratt@centralbedfordshire.gov.uk Tel: 0300 300 4484
65.	Fostering Policy -	To agree the policy which sets out what as an authority we will do to ensure that children who become looked after are matched where possible to an in-house foster carer and how we will support fostering arrangements.	9 March 2010		Report	Cllr Mrs Anita M Lewis Comments by 10/02/10 to Contact Officer: Martin Pratt, Assistant Director Specialist Services martin.pratt@centralbedfordshire.gov.uk Tel: 0300 300 4484

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
66.	Adoption Policy -	To agree the policy which sets out our statutory duties in relation to adoption and how as an authority we will discharge those functions in relation to matching children to suitable prospective adopters and supporting those arrangements.	9 March 2010		Report	Cllr Mrs Anita M Lewis Comments by 10/02/10 to Contact Officer: Martin Pratt, Assistant Director Specialist Services martin.pratt@centralbedfordshire.gov.uk Tel: 0300 300 4484
67.	Private Fostering Policy -	To agree the policy which sets out how we will safeguard children who are in Private Fostering arrangements and how we will support these arrangements.	9 March 2010		Report	Cllr Mrs Anita M Lewis Comments by 10/02/10 to Contact Officer: Martin Pratt, Assistant Director Specialist Services martin.pratt@centralbedfordshire.gov.uk Tel: 0300 300 4484
68.	Children Missing Education Policy -	To agree the policy which sets out how the local authority will meet its statutory duties relating to the provision of education and to safeguarding and promoting the welfare of children.	9 March 2010		Report	Cllr Mrs Anita M Lewis Comments by 10/02/10 to Contact Officer: Patrick Shevlin, Assistant Director Learning & Schools patrick.shevlin@centralbedfordshire.gov.uk uk Tel: 0300 300 6821

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
69.	Private Fostering Policy -	To agree the policy which sets out how we will safeguard children who are in Private Fostering arrangements and how we will support these arrangements.	9 March 2010		Report	Cllr Mrs Anita M Lewis Comments by 10/02/10 to Contact Officer: Martin Pratt, Assistant Director Specialist Services martin.pratt@centralbedfordshire.gov.uk Tel: 0300 300 4484
70.	Children Missing Education Policy -	To agree the policy which sets out how the local authority will meet its statutory duties relating to the provision of education and to safeguarding and promoting the welfare of children.	9 March 2010		Report	Cllr Mrs Anita M Lewis Comments by 10/02/10 to Contact Officer: Patrick Shevlin, Assistant Director Learning & Schools patrick.shevlin@centralbedfordshire.gov.uk Tel: 0300 300 6821

Postal address for Contact Officers: Central Bedfordshire Council, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ

**Central Bedfordshire Council
Forward Plan of Decisions on Key Issues**

The following table sets out the dates on which the Central Bedfordshire Council Forward Plan will be published in 2009/10:

Date of Publication	Period of Plan
08.05.09	1 June 2009 – 31 May 2010
15.06.09	1 July 2009 – 30 June 2010
15.07.09	1 August 2009 – 31 July 2010
13.08.09	1 September 2009 – 31 August 2010
10.09.09	1 October 2009 – 30 September 2010
08.10.09	1 November 2009 – 31 October 2010
05.11.09	1 December 2009 – 30 November 2010
03.12.09	1 January – 31 December 2010
07.01.10	1 February 2010 – 31 January 2011
04.02.10	1 March 2010 – 28 February 2011
04.03.10	1 April 2010 – 31 March 2011
31.03.10	1 May 2010 – 30 April 2011